

**MINUTES
KING WILLIAM COUNTY
ECONOMIC DEVELOPMENT AUTHORITY
ORGANIZATIONAL MEETING OF JANUARY 17, 2018**

A meeting of the Economic Development Authority of King William County, Virginia, was held on the 17th day of January, 2018, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

Agenda Item 1. CALL TO ORDER

Chairman Campbell called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Absent
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

Also in attendance:

Mark K. Reeter, County Administrator
Bobbie Tassinari, Deputy County Administrator
Olivia L. Schools, Deputy Clerk to the Board
Travis Moskalski, Board of Supervisors/KWIC Committee Member
Steve Tupponce, School Board Member
Benjamin Shumaker, KWIC Committee Member

Agenda Item 3. REVIEW AND ADOPTION OF MEETING AGENDA

Mr. Moren moved for the adoption of the agenda for this meeting as presented by the County Administrator; motion was seconded by Mr. Hodges.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Absent
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

Agenda Item 4. APPROVAL OF MINUTES

Chairman Campbell called for any discussion.

There being no discussion, Mr. Hodges moved for approval of the minutes; seconded by Mr. Moren.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Absent
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

Agenda Item 4.e. VENDOR PRESENTATION

Scott Rodgers, Gary Crocco and Jim Mundy of Lumos Networks presented what their company does and how it could help our school systems as well as county. They are the leading fiber based service provider and have helped over two dozen colleges and universities with online solutions. We offer a host of data services, and a vibrant Ethernet network, to make the vision of 27 Mid-Atlantic municipalities a reality.

Member Jay Brown arrived at 6:46 p.m.

Agenda Item 5. ORGANIZATION OF THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2018

a. Election of Board of Directors Chairman for 2018

Chairman Campbell called for nominations for Chairman of the Economic Development Authority for 2018.

Chairman Campbell nominated Mr. Hodges for Chairman of the Board for 2018. Chairman Campbell called for any other nominations.

Chairman Campbell moved to close nominations for Chairman of the Economic Development Authority for 2018; motion was seconded by Mr. Brown. Chairman Campbell declared the nominations for Chairman of the Economic Development Authority closed.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Aye
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

b. Election of Vice Chairman for 2018

Chairman Campbell opened the nominations for Vice Chairman of the Economic Development Authority for 2018.

Chairman Campbell nominated Mr. Moren for Vice Chairman of the Economic Development Authority for 2018.

Chairman Campbell called for any other nominations.

Chairman Campbell moved to close nominations for Vice Chairman of the Economic Development Authority for 2018; motion was seconded by Mr. Longest. Chairman Campbell declared the nominations for Vice Chairman of the Economic Development Authority closed.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Aye
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

c. Election/Appointment of the Board of Directors Secretary/Treasurer

Chairman Campbell opened the nominations for Secretary/Treasurer of the Economic Development Authority for 2018.

Chairman Campbell nominated the County Administrator for Secretary/Treasurer of the Economic Development Authority for 2018.

Chairman Campbell moved to close nominations for Secretary/Treasurer of the Economic Development Authority for 2018; motion was seconded by Mr. Moren. Chairman Campbell declared the nominations for Secretary/Treasurer of the Economic Development Authority closed.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Aye
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

d. Review of Board of Directors By-Laws

County Administrator Mark Reeter introduced the By-Laws and Rules of Procedures of the Economic Development Authority for 2018.

Chairman Campbell called for any discussion.

Consensus was given to make changes to Section 4.2 including meeting every two (2) months rather than quarterly, Section 4.4 including giving Directors three (3) days' notice for Special Meetings rather than five (5) and changing the name presented in the By-Laws from Industrial Development Authority to Economic Development Authority.

Mr. Hodges moved to adopt the By-Laws and Rules of Procedures of the Economic Development Authority with the changes aforementioned; motion was seconded by Mr. Moren.

The members were polled:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Aye
Brian Hodges	Aye
Cecil Schools	Absent
Ed Moren	Aye
Travis Longest	Aye

e. Review of Board of Directors Meeting Calendar for 2018

County Administrator Mark Reeter introduced the Economic Development Authority Meeting Calendar for 2018.

f. Review of Affairs of Authority for Calendar Year 2017

This matter was handled under the Chairman's Report.

Agenda Item 6. Public Hearings

There were no Public Hearings.

Agenda Item 7. Treasurer's Report

There was no Treasurer's Report.

Agenda Item 8. Chairman's Report

Chairman Campbell thanked everyone and turned the meeting over to the new Chairman, Mr. Hodges.

Agenda Item 9. Other Reports:

a. KWIC Update

Mr. Moren expressed the need for a KWIC Committee Meeting soon.

Agenda Item 10. Unfinished Business:

County Administrator Mark Reeter presented a draft agenda for the next joint Board of Supervisors/Economic Development Authority Meeting for which still needs to have a date set.

The Directors suggested dates of February 15th, 21st and 22nd to be taken to the Board of Supervisors for scheduling.

Agenda Item 11. New Business:

a. Ideas for Engaging County Business Community

The Directors discussed resurrecting the Chamber of Commerce.

b. Review of Currently listed County Industrial Sites

The Directors reviewed all currently listed Industrial Sites within the County and designated Mr. Longest to overseeing this project.

c. Middle Peninsula Alliance Business Strategy 2017-2020

County Administrator Mark Reeter presented the Business Strategy for 2017-2020 of the Middle Peninsula Alliance. This included actionable, programmatic and operational goals.

Agenda Item 12. Public Comment

There was no Public Comment.

Agenda Item 13. ADJOURN

Upon motion of Mr. Brown, second by Mr. Moren, the meeting was adjourned at 8:11 pm by the following roll call vote:

James E. Boyer	Aye
Eugene L. Campbell, Jr.	Aye
Jay Brown	Aye

Brian Hodges
Cecil Schools
Ed Moren
Travis Longest

Aye
Absent
Aye
Aye

COPY TESTE:

Eugene L. Campbell
Chairman

Bobbie Tassinari, County Administrator
Secretary/Treasurer