

**KING WILLIAM COUNTY BOARD OF SUPERVISORS  
MEETING OF MARCH 23, 2015 – 7:00 P.M.  
KING WILLIAM COUNTY ADMINISTRATION BUILDING  
KING WILLIAM COURT HOUSE, VIRGINIA**

**AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Review Meeting Agenda**
4. **Moment of Silence**
5. **Pledge of Allegiance**
6. **Adoption of Meeting Agenda**
7. **Public Comment Period – Speakers: One Opportunity of 3 minutes per Individual or 5 minutes per Group on Non-Public Hearing Matters**
- \* 8. **Consent Agenda**
  - a. Approval of Minutes
    - i. Work Session of February 9, 2015
    - ii. Joint Budget Meeting with the King William County School Board of February 10, 2015
    - iii. Regular Meeting of February 23, 2015
  - b. Approval of Payment of Bills
9. **Presentations to the Board**
  - a. Introduction of New County Administrator
  - b. VDOT Update from a Representative for the Saluda Residency
  - c. Presentation of County Administrator's FY2016 Recommended Budget
10. **Old Business**
- \* 11. **New Business**
  - a. Public Hearing on Proposed Ordinance 15-02 (TXT 01-15 Pet Crematory) – An Ordinance to Amend Chapter 86 – Zoning of the King William County Code to amend Sections 86-5 “Definitions” and 86-171 “Permitted use table established” of Chapter 86 “Zoning” of the Code of the County of King William to include Pet Crematory –
    - i. Staff Presentation
    - ii. Public Comments (3 minutes per individual; 5 minutes if representing an organization or group)
    - iii. Consideration – Ordinance 15-02

- \* 12. **Administrative Matters – Daniel M. Stuck, Interim County Administrator**
  - a. Safer Grant Funds
  
- 13. **Closed Meeting (if needed)**
  - a. Enter Closed Meeting
  - b. Return to Open Session
  - c. Certification of Closed Meeting
  - d. Action on Closed Meeting (if necessary)
  
- 14. **Appointments**
  
- 15. **Board of Supervisors' Comments**
  
- 16. **Adjournment**

**NOTES REGARDING AGENDA:**

This agenda is tentative only and subject to change by the Board of Supervisors.

During the public comment period of a public hearing, speakers shall be provided one opportunity of 3 minutes per individual or 5 minutes per group. Speakers shall provide their name, address, and if applicable, the group they are representing. The Board of Supervisors may modify and/or set other rules governing the conduct of the public hearings.

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF SUPERVISORS  
WORK SESSION OF FEBRUARY 9, 2015**

A meeting of the Board of Supervisors of King William County, Virginia, was held on the 9<sup>th</sup> day of February, 2015, in the Conference Room of the County Administration Building, with the following present:

Terry S. Stone, Chairman  
Stephen K. Greenwood, Vice Chairman  
C. Thomas Redd III  
Travis J. Moskalski

Daniel M. Stuck, County Attorney and Interim County Administrator  
Troy Bingham, Financial Services Manager  
Bobbi L. Langston, Deputy Clerk to the Board  
Joseph M. Topham, Jr., Executive Assistant – Operations

**RE: CALL TO ORDER**

Chair Stone called the work session to order at 7:00 p.m. The members were polled:

C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Absent
T. S. Stone	Aye

**RE: CLOSED MEETING**

Motion was made by C. T. Redd III, seconded by S. K. Greenwood, that the Board enter Closed Meeting pursuant to § 2.2-3711(A)(1) of the Code of Virginia, to consider a personnel matter involving the employment of a new County Administrator.

The members were polled:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Absent
C. T. Redd III	Aye
T. S. Stone	Aye

Board member Otto O. Williams joined the closed meeting at 7:03 p.m.

Having completed the closed meeting, Chair Stone called the meeting back to order in open session.

Chair Stone called for a motion to approve Standing Resolution 1 (SR-1). In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended; C. T. Redd III moved that the King William County Board of Supervisors adopt the following SR-1 resolution certifying that the closed meeting was conducted in conformity with

the requirements of the Virginia Freedom of Information Act; motion was seconded by T. J. Moskalski.

Chair Stone announced the motion was properly moved and properly seconded; she called for any discussion. There being no discussion among Board members the SR-1 was adopted. The members were polled:

S. K. Greenwood	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye
T. S. Stone	Aye

STANDING RESOLUTION – 1 (SR-1):

**A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors on this 9<sup>th</sup> day of February, 2015, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

The Board recessed at 7:25 p.m. and moved to the Board Meeting Room of the County Administration Building to continue the meeting.

**RE: PROPOSED WORK SESSION AGENDA**

- a. Budget Work Session - Expenditures – Mr. Stuck opened the budget work session with the review of a presentation on expenditures. The information he provided included the local per pupil expenditures for operations (excluding debt service) for school year 2011-2012; per pupil expenditures for operations (excluding debt service) for school year 2012-2013; per pupil expenditures for operations (excluding debt service) for school year 2012-2013 for comparable counties; school debt for FY2014; school spending per pupil (including debt) for 2013; potential areas

for school and county collaboration; FY 2016 major budget requests for general fund allocations; expenditures governed by law or contract; property tax base (assessed values); total revenues derived from property taxes; and comparison of funds generated by 1¢ on the tax rate. The final slide of the presentation consisted of a list of issues identified for policy discussion which included school funding; fire and rescue; compensation of employees; health insurance benefit; service offerings/level; capital improvements; and audit.

There was some discussion among Board members and the Interim County Administrator on some of the particulars of the information provided.

**RE: ADJOURNMENT**

There being no further business to come before this board Chair Stone adjourned the meeting at 8:50 p.m.

COPY TESTE:

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Terry S. Stone, Chairman  
Board of Supervisors

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Bobbi L. Langston  
Deputy Clerk to the Board

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF SUPERVISORS  
MEETING OF FEBRUARY 10, 2015**

A joint budget work session of the King William County Board of Supervisors and the King William County School Board was held on the 10<sup>th</sup> day of February, 2015, at Hamilton Holmes Middle School. Vice Chairman, Stephen K. Greenwood, called the meeting to order at 7:00 p.m., with the following present:

Board of Supervisors:

Terry S. Stone, Chairman - Absent  
Stephen K. Greenwood, Vice Chairman  
C. Thomas Redd III  
Travis J. Moskalski  
Otto O. Williams

School Board:

Donald B. Longest, Jr.  
Bryan K. Major  
Kathy H. Morrison  
Lindsay M. Robinson  
Steven M. Tupponce

Others in Attendance Included:

Daniel M. Stuck, County Attorney and Interim County Administrator  
Troy Bingham, Financial Services Manager  
Mark R. Jones, PH.D., Division Superintendent  
Deb Stickley, Budget Financial Coordinator

**RE: PRESENTATION OF FY 2016 SCHOOL BUDGET AND BUDGET WORK**

**SESSION** – Dr. Mark Jones, Division Superintendent, presented the proposed King William County Public School Budget for FY 2016 to the Board of Supervisors and a joint work session with the School Board was conducted thereon. A brief question and answer period followed the budget presentation.

Mr. Moskalski noted that this is a difficult budget year. He feels the Board of Supervisors will closely review the budget request submitted by the School Board.

**RE: ADJOURNMENT**

T. J. Moskalski moved to adjourn the meeting; motion was seconded by C. T. Redd III and the meeting was adjourned at 8:25 p.m. by a unanimous vote.

COPY TESTE:

\_\_\_\_\_  
Stephen K. Greenwood,  
Vice Chairman  
Board of Supervisors

\_\_\_\_\_  
Daniel M. Stuck  
Interim County Administrator

**MINUTES  
KING WILLIAM COUNTY  
BOARD OF SUPERVISORS  
MEETING OF FEBRUARY 23, 2015**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 23<sup>rd</sup> day of February, 2015, beginning at 7:00 p.m. in the Conference Room of the County Administration Building, with the following present:

Terry S. Stone, Chairman  
Stephen K. Greenwood, Vice-Chairman  
C. Thomas Redd III  
Travis J. Moskalski  
Otto O. Williams

Daniel M. Stuck, County Attorney and Interim County Administrator

**RE: CALL TO ORDER**

The Chairman called the Board of Supervisors meeting to order at 7:00 p.m. and asked for a roll call vote.

C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye
T. S. Stone	Aye

**RE: REVIEW OF MEETING AGENDA**

There was general discussion of the meeting agenda items.

The Board recessed and moved to the Board Meeting Room of the County Administration Building to continue the meeting.

The Chairman called the meeting back to order at 7:15 p.m.

**RE: ADOPTION OF MEETING AGENDA**

T. J. Moskalski moved for the adoption of the agenda for this meeting as presented by the Interim County Administrator with the following changes: Board of Supervisors' Comments was moved and now becomes item 13; and a Closed Meeting was added to the agenda and now becomes item 14; agenda items were renumbered accordingly; motion was seconded by S. K. Greenwood and approved by the following roll call vote:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
C. T. Redd III	Aye
O. O. Williams	Aye
T. S. Stone	Aye

**RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF  
3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC  
HEARING MATTERS**

Chair Stone opened the Public Comment Period.

There being no other persons to appear before the Board Chair Stone closed the Public Comment Period.

**RE: CONSENT AGENDA**

C. T. Redd III moved for approval of the following items on the Consent Agenda, motion was seconded by T. J. Moskalski and approved by the following roll call vote:

S. K. Greenwood	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye
T. S. Stone	Aye

a. Minutes:

- i. Work Session of January 12, 2015
- ii. Continued Meeting of January 19, 2015
- iii. Regular Meeting of January 26, 2015

b. Claims against the County for the month of February, 2015, in the amount of \$1,049,431.11 as follows:

(1) General Fund Warrants #80521-80585 in the amount of \$238,478.35, and General Fund Warrants #80586-80626 in the amount of \$121,495.86; ACH Direct Payments #6010-6075 in the amount of \$46,246.49, and ACH Direct Payments #6076-6116 in the amount of \$183,861.88; Direct Deposits #20370-20475 in the amount of \$192,325.10; and Electronic Tax Payment in the amount of \$118,573.80.

(2) For informational purposes, Social Services expenditures for the month of February, 2015, Warrants #310432-310441 in the amount of \$4,901.00, and Warrants #310442-310462 in the amount of \$13,892.25 ACH Direct Payments #1394-1416 in the amount of \$12,330.70; Direct Deposits #3429-3447 in the amount of \$37,513.35; and Electronic Tax Payment in the amount of \$22,412.99.



(3) For informational purposes, Comprehensive Services Act Fund expenditures for the month of February, 2015, Warrants #80627-80628 in the amount of \$19,401.34; and ACH Direct Payments #6117 in the amount of \$37,998.00.

(4) There were no tax refunds for the month of February, 2015.

**RE: PRESENTATIONS TO THE BOARD**

a. Quin Rivers Inc. – Dr. Jack Lanier, Executive Director – Dr. Lanier introduced himself and shared some information on the programs that Quin Rivers has to offer and are available to citizens of King William County. Some of the programs offered are individual and group counseling; court advocacy; training for community groups and allied groups; educational presentations; emergency transportation to shelter; hospital accompaniment; emergency financial services; crisis intervention; and a 24-hour confidential crisis hotline.

**RE: OLD BUSINESS**

Mr. Redd asked for clarification when VDOT will be presenting updates to the Board next. He feels some issues brought up in the last couple of months should be addressed with them.

Mr. Topham stated VDOT representatives are on a quarterly rotation. He confirmed he will schedule them to present at the March Board meeting.

**RE: NEW BUSINESS**

No new business was brought before the Board

**RE: ADMINISTRATIVE MATTERS – DANIEL M. STUCK, INTERIM COUNTY ADMINISTRATOR** – Mr. Stuck reviewed a proposal for field improvements at the County Park. He said the offer of improvements, by the King William Little League, include replacement of fencing, removal of a retaining wall, and field maintenance on several fields. He noted the offer limits access to others for the use of field 2 and field 3 as they will be used by King William Little League the majority of the time. He said access and availability of the fields will be coordinated through the Parks and Recreation office. He noted this agenda item is being presented to the Board for consideration and further direction.

Chair Stone invited the representatives from King William Little League to come forward; Mr. Troy Simons and Mr. John Gwathmey approached the Board.

Mr. Moskalski noted he serves on the Parks and Recreation Commission, representing the Board of Supervisors, and supports this request. Speaking on behalf of the Commission he said they feel this is a good way to save the County some money in upgrading and maintaining these fields, and also improves safety on the fields. He said this proposal is in line with the goals of Parks and Recreation with respect to the control of the fields through a reservation process and minimizing wear and tear on the fields. He further clarified that during little league season King William Little League is the primary user of these fields, Parks and Recreation staff will coordinate the use of the fields.

There was a lengthy discussion between Board members, Mr. Stuck and representatives from King William Little League on the particulars of the proposal. Topics of discussion included the length of the little league season, access to the fields by other organizations, and the authorization process for vendors at the park during events.

T. J. Moskalski moved that the Interim County Administrator enter an agreement to allow King William Little League to construct the improvements as offered; motion was seconded by O. O. Williams. The members were polled:

O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
T. S. Stone	Aye

**RE: BOARD OF SUPERVISORS COMMENTS**

Chair Stone opened the Board of Supervisors comment period.

All Board members thanked citizens for attending and participating in the monthly meetings.

Chair Stone reminded everyone the budget calendar is available on the County website for reference.

**RE: CLOSED MEETING**

Motion was made by C. T. Redd III, seconded by T. J. Moskalski, that the Board enter Closed Meeting pursuant to § 2.2-3711(A)(1) of the Code of Virginia, to consider the employment of a new County Administrator, and 2) to consider a personnel matter involving the performance of specific public officers, and 3) in accordance with § 2.2-

3711(A)(7) to consult with legal counsel to discuss a matter requiring the provision of legal advice by counsel, specifically legal issues surrounding the County's health insurance program; and 4) in accordance with Section 2.2-3711(A)(1) to consider appointments of individuals to the King William County Local Building Code Appeals Board, the King William County Economic Development Authority, and the King William County Wetlands Board. The members were polled:

C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye
T. S. Stone	Aye

Having completed the Closed Meeting, Chair Stone called the meeting back to order in open session.

The Chairman called for a motion to approve Standing Resolution - 1 (SR-1).

In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended, C. T. Redd III moved that the King William County Board of Supervisors adopt the following SR-1 resolution certifying that the closed meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; motion was seconded by T. J. Moskalski.

Chair Stone announced the motion was properly moved and properly seconded; she called for any discussion. There being no discussion among Board members the SR-1 was adopted. The members were polled:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. S. Stone	Aye

STANDING RESOLUTION – 1 (SR-1):

**A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors on this 23<sup>rd</sup> day of February, 2015, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

**RE: APPOINTMENTS**

a. Resolution 15-06 – Appointment of an alternate member to the Middle Peninsula Regional Airport Authority. Joseph M. Topham was reappointed to the Authority for a term expiring December 31, 2018, by the following roll call vote:

S. K. Greenwood	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye
T. S. Stone	Aye

RESOLUTION 15-06  
 RESOLUTION OF APPOINTMENT  
 ALTERNATE REPRESENTATIVE TO SERVE  
 THE MIDDLE PENINSULA REGIONAL AIRPORT AUTHORITY

WHEREAS, it is appropriate for the Board of Supervisors to appoint an alternate representative to serve on the Middle Peninsula Regional Airport Authority; and

WHEREAS, the Authority provides for the appointment, by the respective member governing bodies, of a primary and alternate representative from each member locality with such appointment; and

WHEREAS, Joseph M. Topham, Executive Assistant Operations, was appointed by the Board of Supervisors to serve as the alternate representative on May 19, 2014 to fulfill an unexpired term ending December 31, 2014,

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors hereby reappoints Joseph M. Topham as the alternate representative on the Middle Peninsula Regional Airport Authority representing King William County for a term to expire December 31, 2018.

b. Resolution 15-07 – Appointment of one member to the King William County Local Building and Code Appeals Board. The reappointment of Mr. W. Canova Peterson to a term ending March 1, 2020, was approved by the following roll call vote:

O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
T. S. Stone	Aye

RESOLUTION 15-07  
 Resolution of Appointment

King William County  
Local Board of Building Code Appeals

WHEREAS, it is appropriate for the Board of Supervisors to appoint members to the King William County Local Board of Building Code Appeals (LBBCA); and

WHEREAS, Section 119.2 of the 2009 Virginia Construction Code requires the LBBCA to consist of at least five members; and

WHEREAS, the King William County LBBCA consists of seven members; and

WHEREAS, the Board of Supervisors wishes to reduce the membership of the LBBCA from seven members to five members; and

WHEREAS, the terms of Mr. W. Canova Peterson, Mr. Michael R. Porch, Jr., and Mr. Andrew J. Hammond II, serving on the LBBCA, expire on March 1, 2015; and

WHEREAS, Mr. Peterson has expressed interest in reappointment to the LBBCA,

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors hereby appoints Mr. W. Canova Peterson to serve as a member on the King William County Local Board of Building Code Appeals, for a term to expire March 1, 2020.

c. Resolution 15-08 – Appointment of one member to the King William County Economic Development Authority. The appointment of William Brian Hodges to fill a vacated term ending June 30, 2018, was approved by the following roll call vote:

C. T. Redd III	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye
T. S. Stone	Aye

RESOLUTION 15-08  
Resolution of Appointment  
King William County  
Economic Development Authority

WHEREAS, it is appropriate for the Board of Supervisors to appoint a member to the King William County Economic Development Authority to fill a vacated term; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors hereby appoints William Brian Hodges, to serve as a member on the King William County Economic Development Authority, for a term ending June 30, 2018.

d. Resolution 15-09 – Appointment of one alternate member to the King William Wetlands Board. The appointment of Todd Jenkins for a term ending September 30, 2017, was approved by the following roll call vote:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. S. Stone	Aye

RESOLUTION 15-09  
Resolution of Appointment  
King William County  
Wetlands Board

WHEREAS, it is appropriate for the Board of Supervisors to appoint an alternate member to the King William County Wetlands Board,

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors hereby appoints Todd Jenkins to serve as the alternate member on the King William County Wetlands Board, for a term to expire September 30, 2017.

**RE: ADJOURNMENT**

There being no further business to come before this board Chair Stone adjourned the meeting at 9:15 p.m.

COPY TESTE:

\_\_\_\_\_  
Terry S. Stone, Chair  
Board of Supervisors

\_\_\_\_\_  
Bobbi L. Langston  
Deputy Clerk to the Board



King William County  
Est. 1702

Board of Supervisors

Bret Schardein, CZA  
Director of Community Development

C. Thomas Redd III, First District  
Travis J. Moskalski, Second District  
Stephen K. Greenwood, Third District  
Terry S. Stone, Fourth District  
Otto O. Williams, Fifth District

March 23, 2015  
Regular Meeting

**TO:** Board of Supervisors  
**FROM:** Bret Schardein, Director of Community Development  
**SUBJECT:** TXT 01-15 Pet Crematory - Proposed Zoning Ordinance Amendment

**History:**

Staff received an inquiry from a citizen interested in operating a pet crematory on their property accessory to their home, which is zoned R-R Rural Residential. Pet crematory is not a use specifically listed in the Zoning Ordinance, however staff interprets the cremation of pets to be an allowable accessory use to a funeral home, which is permitted by-right in the B-1 Local Business and B-2 General Business or as an accessory use to an incinerator, which is a use permitted by conditional use permit in the M Industrial district. There is no permitted use in the R-R Rural Residential district, including home occupation businesses, which can be reasonably interpreted to include cremation of pets. The citizen requested the Board of Supervisors revise the ordinance to permit the use in the R-R Rural Residential zoning district, as a home-based business. The Board of Supervisors referred this item to the Planning Commission at their January 26<sup>th</sup> meeting, requesting the Planning Commission make a recommendation back to the Board.

In researching the matter, staff found 27 locations offering pet cremation services in Virginia. The majority of these are operated as an accessory service to a funeral home or are business dedicated to pet-only cremations, located on business or industrially zoned property. Staff found four examples of pet crematories permitted in residential zoning districts. Staff spoke with planning staff in these localities, who expressed no concerns with the use in residential areas. Of those four permitted in residential zones, three were permitted by conditional use permit, while one was interpreted to fit within that locality's definition of a by-right home-occupation business. Pet crematory units are available as turn-key packages, ranging in size from those that may accommodate a single dog or cat, to units capable of accommodating horse or cattle. Units are available whose only by-products are heat, dissipated through a stack, and ashes, which are collected internally. Units are generally located on a concrete slab and may be contained within a large shed or small garage to screen their appearance and protect them from weather. A brochure showing a common unit is attached to this memo. Staff also spoke with DEQ Air Permitting Division staff who stated the units which comply with DEQ's specific standards for pet crematory units emit essentially no pollution, smoke or particulate matter.

**Public Input:**

Staff has received comment from two citizens stating that the use should only be permitted in commercial or industrially zoned areas. Their concerns included traffic, odor and visibility of the use.

**Staff Recommendation:**

The ordinance revision as drafted permits the use in the B-1 Local Business, B-2 General Business and M Industrial zoning districts by-right and in the A-C Agricultural Conservation and R-R Rural Residential districts by conditional use permit, to allow the use to be considered on a case-by-case basis and specific conditions placed on the use. Staff recommends approval of the ordinance as drafted.

**Planning Commission Recommendation:**

The Planning Commission at their March 3<sup>rd</sup> 2015 meeting voted 5-0 (one member absent) to recommend the Board of Supervisors adopt the ordinance as proposed.

Attachments: Draft Ordinance TXT 01-15  
Matthews Cremation IEB-Series 16 brochure (typical unit)

**Motion (Sample):**

I move approval of Ordinance 15-02

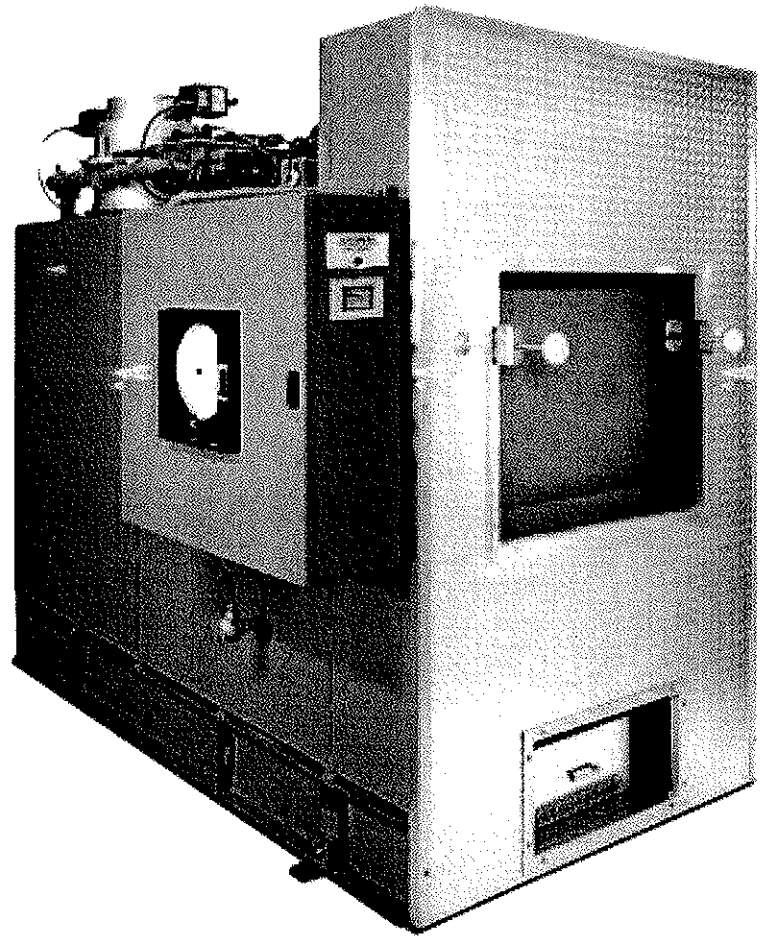


### Pet Cremation System

- 100 lbs. Per Hour Cremation Rate
- 300 lbs. Safe Load Capacity
- Individual or Communal Load Operation

The IEB-16 was designed for lower volume pet cremation facilities requiring a quality cremation system that is simple to operate, reliable and durable. The IEB-16 is manufactured to the same exacting standards of our larger capacity cremation systems.

- Operating Controls – Our Touch-Screen Panel, PLC based controls simplify and completely automates the operation of the cremator for your equipment operator.
- OPERATOR SAFETY - Underwriter's Laboratories (UL) Listed and Canadian Standards Association (CSA) Approved represents the most widely recognized measure of safety and compliance, ensuring the safety of personnel and facilities.
- SMOKE-BUSTER™ 100 - This feature effectively consumes and destroys smoke and odor from the cremation process.
- QUIET OPERATION - Exclusive "Whisper Shield" allows operation without disturbing other services.
- RETRIEVAL SYSTEM - Retrieval of cremated remains is safe and quick with the convenient external collection hopper.
- CREMATION CHAMBER FLOOR - Unique "Hot Hearth" design eliminates fluid runoff and minimizes fuel consumption.
- STAINLESS STEEL STACK - Non-Corrosive, with 3" refractory lining for strength, durability and safety.
- INSULATING THICKNESS - 12" of multi-component materials for longest lasting refractory and highest thermal efficiency.
- LOADING DOOR - Self-locking, self-sealing door opens and closes at the push of a button.



The IEB-16 is pre-wired, pre-piped, and pre-tested before shipment, requiring only off-loading, one connection each for gas and electricity and placement of the stack we provide.

### IEB Series 16 Specifications

- |                       |  |
|-----------------------|--|
| •Overall Height: 8'4" | •Fuel: Natural or LP Gas (Oil Available)   |
| •Weight: 18,000 lbs.  | •Overall Length: 10'10"                    |
| •Overall Width: 6'6"  | •Electrical: 220 Volts, 1-Phase or 3-Phase |
| •Cremation Burners: 1 | •Secondary Burners: 1                      |

**KING WILLIAM COUNTY  
NOTICE OF INTENT TO ADOPT  
AND PUBLIC HEARING NOTICE**

**PROPOSED ORDINANCE 15-02**

**An ordinance to amend existing Sections 86-5 "Definitions" and  
86-171 "Permitted use table established" in Chapter 86 "Zoning"  
of the Code of the County of King William**

The Board of Supervisors of King William County, Virginia will hold a Public Hearing on Monday, March 23, 2015 at 7:30 p.m., or as soon thereafter as may be heard, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia to receive public comment and consider adoption of an ordinance on the following matter:

**Proposed Ordinance 15-02** (Zoning Ordinance Text Amendment TXT-15-01): The purpose of the amendment is to include "pet crematory" as a by-right use in the B-1 Local Business, B-2 General Business and M Industrial districts and by conditional use permit in the A-C Agricultural Conservation and R-R Rural Residential districts. The proposed ordinance was recommended for approval on March 3, 2015 by the Planning Commission after a public hearing.

All interested persons may appear and present their views at the above time and place. If a member of the public cannot attend, comments may be submitted by mail to P.O. Box 215, King William, VA 23086; by fax to (804) 769-4964, or by email to [bschardein@kingwilliamcounty.us](mailto:bschardein@kingwilliamcounty.us). Comments received by 12:00 noon on the day of the hearing will be distributed to Board members and made a part of the public record. Full copies of the text of the ordinances may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA, during regular business hours. Anyone needing assistance or accommodation under the provisions of the Americans with Disabilities Act should contact the Office of Community Development at (804) 769-4973 or [bschardein@kingwilliamcounty.us](mailto:bschardein@kingwilliamcounty.us).

By the authority of  
Daniel M. Stuck  
Interim County Administrator  
Ad to run March 11<sup>th</sup> and 18<sup>th</sup> 2015

**ORDINANCE 15-02**

**ZONING TEXT AMENDMENT ORD 15-01**

**An Ordinance to Amend Chapter 86 – Zoning of the King William County Code to amend Sections 86-5 “Definitions” and 86-171 “Permitted use table established” of Chapter 86 “Zoning” of the Code of the County of King William to Include Pet Crematory**

**WHEREAS**, King William County is permitted to regulate orderly development through its zoning ordinance by the authority granted in the State Code of Virginia Section § 15.2-2280; and

**WHEREAS**, the King William County Board of Supervisors voted unanimously on January 26<sup>th</sup> 2015 to request the Planning Commission hold a public hearing and make a recommendation on a code amendment to permit the use “pet crematory”; and

**WHEREAS**, the King William County Planning Commission conducted a public hearing on March 3<sup>rd</sup>, 2015 on the zoning text amendment, and voted unanimously, with one member absent, to recommend the Board of Supervisors approve the amendment; and

**WHEREAS**, after a duly advertised and held public hearing on March 23<sup>rd</sup> 2015, the Board believes it appropriate to amend the King William County Code Chapter 86 as recommended by the Planning Commission,

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, that the Board of Supervisors of King William County, Virginia, does this 23<sup>rd</sup> day of March, 2015, amend and reenact the following sections of Chapter 86, of the King William County Code to add the following definition and use table to read as follows:

**ARTICLE I. IN GENERAL**

**Sec. 86-5. Definitions.**

*Pet crematory means an establishment where deceased household pets are consumed by incineration and the ashes of the deceased are collected for storage in urns or burial off-site. The use shall comply with all local, state and federal requirements, including, but not limited to, EPA and DEQ standards for air quality emissions.*

**ARTICLE V. PERMITTED USES IN PRINCIPAL ZONING DISTRICTS**

**Sec. 86-171. Permitted use table established.**

TABLE OF PERMITTED USES IN ZONING DISTRICTS

Description of Uses	A-C	R-R	R-1	B-1	B-2	M	R-C
COMMERCIAL, BUSINESS AND SERVICE							
<i>Pet crematory</i>	<i>C</i>	<i>C</i>		<i>R</i>	<i>R</i>	<i>R</i>	

Adopted this 23<sup>rd</sup> day of March, 2015

Those members voting:

- C. T. Redd III \_\_\_\_\_
- T. J. Moskalski \_\_\_\_\_
- S. K. Greenwood \_\_\_\_\_
- O. O. Williams \_\_\_\_\_
- T. S. Stone \_\_\_\_\_

Copy Teste:

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Bobbi Langston  
Deputy Clerk to the Board



King William County  
Founded 1702 in Virginia

**COUNTY OF KING WILLIAM**  
DEPARTMENT OF EMERGENCY SERVICES  
180 Horse Landing Road  
King William, Va. 23086  
804-769-2654 Fax: 804-769-4964



**Date: 3/23/2015**

**To: Board of Supervisors**

**From: Chris Bruce, Emergency Management Coordinator**

**Subject: SAFER Grant Funds**

King William County was awarded a Staffing for Adequate Fire and Emergency Response (SAFER) grant by the Federal Emergency Management Agency (FEMA) in October of 2012. The grants performance period is October 2012 through October 2016. The goal of this grant is to support and enhance the County's efforts to recruit and retain volunteer fire and rescue personnel. The grant is divided into the following five program areas.

1. **Recruitment and Retention Coordinator:** Grant funds were designated to hire a part time Recruitment and Retention Coordinator to develop and manage a countywide program to recruit new members to the fire and rescue departments and to develop strategies to retain current members. As new members joined the fire and rescue departments this position would be responsible for coordinating and instructing the basic courses new members would need, Firefighter I and EMT-B. This position would also be responsible for the administration and management of the grant.
2. **Tuition and Training Reimbursement:** This program area is intended to support the recruitment and retention of members by providing funding to support training and education of both new and existing members. Funds in this program area can be used to pay tuition for college classes, registration fees and travel expenses to attend specialized training classes, and to host advanced training classes within the county.
3. **Personal Protective Equipment (PPE) and Uniforms:** This program area is intended to provide PPE and uniforms to new members. With the potential increase in new members some of the departments might find it difficult to provide uniforms and PPE at a cost of over \$4,000 to outfit a new member.
4. **Physicals:** The purpose of this program is to provide physical examinations for new members who would be receiving firefighter PPE through the grant. The physicals are to be conducted in accordance to National Fire Protection Association (NFPA) 1582 standard.
5. **Administrative Costs:** This program is intended to be used to cover any administrative costs that might be associated with managing the grant.

The total grant funding awarded to King William County is \$669,908.00. The grant funds are divided between the five program areas in the following ways:

Recruitment and Retention Coordinator:	\$206,908.00
Tuition and Training Reimbursement:	\$240,000.00
Uniforms and PPE:	\$160,000.00
Physicals:	\$40,000.00
Administrative Costs:	<u>\$20,000.00</u>
Total:	\$669,908.00

Since the grant began in October 2012, the three fire and rescue departments have had over fifty members join. However, the total number of volunteers in the county does not reflect this large number due to members that have left the departments during this time period as well.

The tuition and training reimbursement has been extremely popular with members in all three departments. Volunteers have been able to receive financial assistance to attend college level courses and advanced fire and rescue training. Funding has also been provided to host training classes within the county. This program has greatly increased the level of training, skills and capabilities of the members of all three departments.

The uniforms and PPE program has helped the three departments provide uniforms and PPE to the members of the departments. Without this assistance it would be very challenging for the departments to provide the members with appropriate uniforms and protective equipment.

Physical examinations are in the process of being completed by all departments. This has been delayed due to difficulty finding a medical facility that had the capability of performing the required tests. As of this week, a medical facility has been found and the departments are making plans to have all of the required physicals completed by the end of March.

The part time recruitment and retention position was never filled. A plan was developed to hire an Emergency Medical Technician (EMT) teacher at the high school for the 2014-2015 and 2015-2016 school years using the grant funds. The goal of hiring the EMT teacher at the High School was that students enrolled in the EMT class might then decide to volunteer at one of the departments. The teacher also may assist the departments with recruitment activities outside of the school. The teacher position was not filled for the 2014-2015 school year. After consulting with the Chiefs of each department, the consensus is that hiring an EMT teacher for one year at the High School is not likely to lead to many new members in the county departments.

The administrative funds have not been utilized since there have been no grant related administrative costs.

If there is no objection by the Board of Supervisors the Emergency Management Coordinator and the Fire Chiefs would like to submit a grant application amendment to the FEMA. The amendment would be to reallocate the recruitment and retention coordinator funds and the administrative funds between the tuition and training program and the uniforms and PPE program. These two programs have been very successful in providing advanced training to the volunteers and have helped the departments with the new members that have joined since the grant was awarded.