



King William County
Est. 1702

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Request for Proposal KING WILLIAM COUNTY COMPREHENSIVE JANITORIAL SERVICES RFP 2018-008 ADDENDUM #1

A list of questions and answers from the pre-proposal conference was posted on eVA and emailed to all attendees. Those questions and answers are attached and deemed part of this addendum.

1. I don't see where it says to empty the employees trash. It just says trash from the common areas. It also states that the contractor will be emptying all the trash cans at the Parks and Recreation and putting in the dumpster. This sounds like the outside ones.
Contractor will be responsible to empty employees trash cans on a daily basis in all buildings cleaned daily.
2. The only mention I see of outside cleaning is windows, and blowing off the outside entrances and steps DAILY. No dumping trash, cleaning lights or glass cases at new Courthouse, etc.
Outside cleaning will also include cleaning lights and/or glass cases at buildings.
3. Scope of Work
Item U – 2 a
a. ~~Weekly floor buffing~~ **Floor buffing will be performed monthly rather than weekly.**
Item U -2 b
b. Quarterly cleaning of carpeted areas using shampoo and extraction method
Carpets will be cleaned quarterly in all buildings ONLY if there is a need. Otherwise, spot cleaning will be acceptable on an as needed basis.
4. Attached A – Janitorial Tasks to be Performed
Quarterly 3. Cleaning of old courthouse, jail, and historical museum.
Historical museum, Old Courthouse and jail will be cleaned once per week rather than quarterly.
5. Scope of Work
Item C
Time of Service: Monday through Friday between 8:30 a.m. and 4:30 p.m. on regularly scheduled work days.
Cleaning of the Social Services offices and the Juvenile offices may occur after hours if the building occupants require that schedule.