MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
BUDGET WORK SESSION
RECONVENED MEETING OF MARCH 31, 2014

At a reconvened Budget Work Session meeting of the Board of Supervisors of King William County, Virginia, held on the 31st day of March, 2014, beginning at 7:00 p.m. in the Board Room of the County Administration Building, with the following present:

T. S. Stone, Vice-Chairman
C. T. Redd III
T. J. Moskalski
S. K. Greenwood

T. L. Funkhouser, County Administrator
T. Bingham, Financial Services Manager

RE: CALL TO ORDER

Vice-Chairman Stone announced Chairman Williams was running late and would arrive shortly; she called the reconvened Budget Work Session meeting to order at 7:00 p.m.

RE: ADOPTION OF MEETING AGENDA

There was general discussion of the meeting agenda items.

On motion by S. K. Greenwood, seconded by T. J. Moskalski, with the following roll call vote, the Board adopted the agenda for this meeting as presented by the County Administrator, with the following change: item 7 Closed Meeting was moved to the beginning of the meeting after Agenda Adoption and the remaining agenda items were renumbered accordingly.

Those members voting:

T. J. Moskalski	Aye
S. K. Greenwood	Aye
T. S. Stone	Aye
C. T. Redd III	Nay
O. O. Williams	Absent

RE: CLOSED MEETING

Motion was made by S. K. Greenwood, to convene in a Closed Meeting in accordance with § 2.2-3711(A)(1), of the Code of Virginia, to consider a personnel matter involving the performance of a specific public employee. The motion was seconded by T. J. Moskalski, with the following roll call vote:

Those members voting:

S. K. Greenwood Aye
T. S. Stone Aye
C. T. Redd III Nay
T. J. Moskalski Aye
O. O. Williams Absent

The Board recessed and moved to the Administration Conference Room of the County Administration Building to conduct the closed meeting. Chairman Williams arrived at 7:15 p.m. and joined the Closed Meeting. Upon exiting the Closed Meeting, Chairman Williams reconvened the meeting in open session. Chairman Williams called for a motion and roll call vote certifying the closed session.

On motion of T. J. Moskalski, seconded by T. S. Stone, the following resolution was adopted:

STANDING RESOLUTION -1 (SR-1)

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors this the 31st day of March, 2014, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

Those members voting:

T. S. Stone Aye
C. T. Redd III Aye
T. J. Moskalski Aye
S. K. Greenwood Aye
O. O. Williams Aye

RE: FY15 BUDGET – CONTINUATION – BOARD REVIEW OF DEPARTMENT/AGENCY REQUESTS

The Board continued the review of the proposed County Budget for fiscal year, 2015, with revisions, as presented by the County Administrator. There were lengthy discussions on the maintenance of all County properties to include HVAC systems; lawn equipment; roof repairs; the need for a new telephone system; and the need to upgrade the E-911 system. Programs offered by the Parks and Recreation department were also discussed, including possibility of increasing fees charged to participants.

A summary of the proposed budget adjustments are as follows:

- County Revenue – Change proposed allocation of Recordation Tax as noted above for School Operating.

- County CIP – Provide $120,000 for Vehicle Replacement. Defer to future years, other projects requiring tax revenue.

- County Operating - The following items identify adjustments in order of appearance in budget (i.e. by account code – "Line Item" number) Administration – Delete Professional Services funding (Reduce to Zero from $25,260 proposed).

- Legal Services – Provide $2,500 for Outside Counsel (Reduce $2,500 from $5,000 proposed).

- Assessor – Delete Part Time funding (Reduce to Zero from $5,482 proposed (includes previously proposed related "fringe" related to $5,000 in part time wages) for support staff to Board of Equalization. Financial Specialist in Financial and Management Services Department to provide staff support.

- Board of Elections – Provide $9,000 for Professional Services (Reduce $5,545 from $14,545 proposed).

- Registrar – Provide $10,000 for Salaries and Wages-Deputies (Increase $2,500 from $7,500 proposed).

- Commonwealth's Attorney – Provide $2,000 for Professional Services (Reduce $3,000 from $5,000 proposed (County staff proposal).

- Fire/EMS – Level Funding of Agencies relative to FY 14 funding (as amended) provided to organizations. Provide $150,000 for "contingency" related to any selected consultant to assist with issues review or other decisions throughout FY 15(line item identified as Fire Programs – an account code placeholder – NOT the "Fire Programs" revenue (State Aid to Localities) and associated expenses to three County based agencies)

- Building Inspections – Delete Proposed Vehicle (Reduce to Zero from $25,000 proposed).

- Parks & Recreation – Modify Staff position titles and associated grades (Reduce by $20,000).

- Merit – Delete Merit program (proposed) (reduce to Zero from $231,220 proposed).

- COLA (General Salary Adjustment) – Provide $92,509 to provide 2% General Salary Adjustment to all employees. Previous and revised figure Includes Constitutional Officers at this time as State Budget has not been adopted and any "agreement(s)" may mandate "no supplanting" (i.e.

localities must provide salary increase regardless of whether current salaries exceed Compensation Board minimums). Board of Supervisors policy is to not provide such general salary adjustments to Constitutional Officers unless mandated by State.

- Contingency – Provide approximately $32,000 (Reduce from $290,459 proposed policy – approximately 1% of annual budget). Unless significant items (>$100,000(?)) are reduced on remaining portions of budget requests remaining to be reviewed by Board of Supervisors, there is no additional tax rate impact (reduction) to General Fund rate and such reductions in proposed expenses will be added to Contingency. Reduction(s) in expenses that could result in additional tax rate reductions can be noted by staff following final review of budget adjustments by the Board of Supervisors.

- Fund Balance Contribution – Delete (Reduce to Zero from $670,000 proposed).

- Transfers – Provide $315,000 to CSA Fund (Reduce $101,609 from $416,609 proposed)

Special Revenue:

- Welfare Administration – Provide $3,500 for Travel (Education) (Reduce $700 from $4,200 proposed). Provide $7,000 for Office Supplies (Reduce $1,000 from $8,000 proposed).

- Regional Animal Shelter – Delete proposed vehicle (50% proposed to be paid by KW & K&Q – neither Board supports acquisition) (Reduce to Zero from $12,000 proposed).

- Transportation - Bay Transit – Provide $15,000 (Reduce $10,350 from $25,350 proposed).

RE: SCHEDULE PUBLIC HEARING (Proposed April 21, 2014 at 7:00 p.m.)

There was no discussion of this item.

RE: RECESS OF MEETING

On motion by S. K. Greenwood, and by consensus of the Board, the meeting was recessed at 9:40 p.m. and will reconvene on Wednesday, April 2, 2014, at 6:30 p.m., for the continuation of the budget work session meeting.

COPY TESTE:

O. O. Williams, Chairman Board of Supervisors	T. L. Funkhouser, County Administrator Clerk of the Board