



King William County
Est. 1702

Board of Supervisors

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TO: King William County Board of Supervisors

FROM: Mark Reeter, County Administrator
Bobbie H. Tassinari, Director of Financial Services

RE: County Administrator's Recommended Operating and
Capital Budget FY 2018

DATE: March 27, 2017

INTRODUCTION

I am pleased to present the County Administrator's Recommended Budget for Fiscal Year 2018. The total General Fund budget for FY 2018 is \$24,207,747, a \$1,274,422 or 5.5% increase over the FY 2017 base adopted budget. The General Fund is the primary fund for most County operations. The budget document also includes recommendations for the following operating funds: Social Services, Regional Animal Shelter, EMS Billing, Parks and Recreation Programs, Water, Sewer, Debt Service and Special Revenues.

This document includes recommendations for the County's capital budget for FY 2018, along with a recommended Capital Plan for FY 2018–FY 2022. The capital budget continues to address long-deferred major maintenance, equipment, and technology needs.

The presentation of the County Administrator's Recommended Budget represents the start of Board of Supervisor's annual budget review process. The staff and I have prepared a responsible spending plan for FY 2018.

OVERVIEW OF BUDGET RECOMMENDATIONS

The Recommended Budget reflects a minimal increase to the operational budget compared to the prior fiscal year. Due to the projected 1-2% increase in projected revenues the majority of departments and outside agencies were level funded at the FY 2017 adopted rates. Changes included in the FY 2018 recommended budget were carefully balanced between items that are necessary to provide adequate services to the community and pressures to reduce costs and ease the tax burden on residents. Major items include:

- Retain the established tax rate at \$0.92 per one hundred in assessed valuation
- Does not include any changes to the land use exemption program
- Does not address the future growth needs of the County in staffing or services
- King William County Public Schools – Virginia Retirement System (VRS) rate increase (approximate impact \$220,000)
- King William County Public Schools – Health Insurance rate increase (approximate impact \$195,000)
- Transfer to King William County Public Schools includes operational costs with the County managing the debt service funds
- Increase of \$104,905 to the Commonwealth Attorney’s Office for an additional Assistant Commonwealth Attorney to address Violence Against Women (V-Stop grant activities) and County commitment portion of salary, fringe benefits and incidentals such as computer and furniture. V-Stop grant provides \$35,000 per year and request of County funds \$69,905.
- Increase staffing within the Clerk of the Circuit Court’s Office by one part-time FTE. The position is currently funded by the Compensation Board but has been left vacant. There will be no salary or FICA impact to the County.
- Increase Public Works/General Properties Department budget by \$15,000 to address seasonal needs with temporary hourly employees.
- Include \$195,000 to provide for the costs of the reassessment to begin in FY2018.
- Include \$74,700 to provide for the new contract with an information technology provider and to purchase the rotational computers and peripherals needs.
- Increase Life Care contract costs (\$20,000) to include built in annual escalation increase and projected over time hours.
- Increase of \$130,850 to the Middle Peninsula Regional Security Center to address actual costs.
- Increase funding to the Community Development – Planning and Zoning Department for the Public Access Authority (\$600) and the Regional Water Supply Plan \$1,500 (mandate from DEQ)
- Reduce Economic Development and Tourism by \$5,000 in purchased services currently budgeted in FY 2017 and add \$10,000 for the following initiatives: \$5,000 River Access Tourism Initiative and \$5,000 EDA Broadband Research Initiative
- Increase allocation for Miscellaneous Radio Communication Subsidy from \$125,000 to \$145,000 to accurately reflect costs associated with King William County Public Schools Pupil Transportation and Town of West Point radio allocations and support.

- Maintain level funding for King William Volunteer Fire and Rescue, Mangohick Volunteer Fire and Rescue, Mattaponi Rescue and Walkerton Fire Department. Reduce West Point Volunteer Fire and Rescue to match allocation provided to WPVFR by the Town of West Point (\$105,000).
- Maintain Debt Service at FY 2017 level due to capital project – Hamilton Holmes Middle School unknown debt service.
- Transfer from the General Fund balance specific to one-time Capital purchases in the amount of \$515,845.
- Address Capital needs through usage of general fund, EMS revenue, grants, Capital funds, School Reserves and proffer cash balances.

MAJOR OPERATING EXPENDITURE HIGHLIGHTS

King William County Public Schools

Funding for the King William County Public Schools operations represents 36% of the General Fund for FY 2018. The recommended operational transfer for King William County Public Schools is \$8,783,744. Funding for School debt service including the anticipated Hamilton Holmes Middle School (HHMS) debt service totals \$2,305,118 (does not reflect actual debt service payment for HHMS). Total funds committed to School for FY 2018 is \$11,088,862 or a 4.7% increase from the prior year. The King William County Public Schools debt service will be managed by the County. The Recommended Budget includes funding of the Virginia Retirement System (VRS) and Health Insurance increases. The overall requested operational funding of the King William County Public Schools totaled \$1,188,940.

The King William County school system is a critical service provided to our citizens. The expenditure increases for King William County Public Schools is due to Virginia Retirement System (VRS) and Health Insurance cost increases.

The local composite index for King William County Public Schools decreased from .3196 for fiscal years 2014-15 and 2015-16 to .3120 for fiscal years 2016-17 and 2017-18, resulting in a slight increase in state funding (0.76%) for only those revenues requiring a local match. However, this assumes state funding and SOQ formulas were unchanged, which was not the case.

Debt Service

The total recommended transfer to the Debt Service Fund in FY 2018 is \$3,212,376. The Water Utility Fund became fully self-funded in FY 2017 and is recommended to transfer \$100,355 to cover utility debt. The remaining debt service \$3,112,021 will be transferred from the General Fund. Debt service payments made in FY 2017 for loan payoff will be retained in the debt service fund to address the new debt service assumed by the County for the Hamilton Holmes Middle School project.

Employee Compensation and Benefits

Cost of Living Adjustment – The FY 2018 County Administrator’s Recommended Budget includes a 2% cost of living adjustment for Constitutional Officers. The Compensation Board will increase the reimbursement level to the County in FY 2018 by 2%. There is no additional salary/wage adjustments included in the FY 2018 Recommended Budget.

Health Insurance - The County Administrator’s Recommended Budget for FY 2018 includes additional funding to meet the increased cost in health insurance. The budget is based on a 3.2% increase in the insurance renewal.

Below is a breakdown of employer and employee contributions to the County’s health plan projected in FY 2018:

King William County FY 2018 Preliminary Health Insurance Premiums - Monthly Cost	Plan Type	Employee	Employer	Total	Percentage Covered By Employee
Subscriber	High	\$ 239.25	\$ 717.75	\$ 957.00	25%
Subscriber +1		\$ 796.50	\$ 973.50	\$ 1,770.00	45%
Family		\$ 1,162.80	\$1,421.20	\$ 2,584.00	45%
Subscriber	Low	\$ 79.20	\$ 712.80	\$ 792.00	10%
Subscriber +1		\$ 498.10	\$ 966.90	\$ 1,465.00	34%
Family		\$ 726.92	\$1,411.08	\$ 2,138.00	34%

Virginia Retirement System - The County’s total contribution rate under the Virginia Retirement System for the FY 2017 – FY 2018 biennium is 8.11%. There are three plans offered to our employees based on date of hire. Plan 1 and Plan 2 employees receive a defined contribution benefit that has remained relatively unchanged. All non-sworn County employees hired on or after January 1, 2014, are required to enroll in an alternative retirement plan that is a hybrid between the current defined-benefit pension model and a deferred-compensation model. The statute exempts from this requirement law enforcement and other employees who are eligible for the LEOS special law enforcement benefits.

Employees who are required to join the new hybrid plan will also be granted short-term disability program with benefits mandated by the Code of Virginia with a long-term disability insurance product that will replace the current VRS disability retirement program. The County will be charged an additional 0.60% of covered payroll for the long term disability benefit. When looking in the line item detail only departments with hybrid employees will have a budgeted cost of long-term disability insurance. Plan 1 and Plan 2 employees have this benefit through the Virginia Retirement System which is included in the normal rate.

All County employees are provided a short term disability plan which is self-insured through payroll. The actual benefit received by the employee is dependent upon the individual's retirement status. In FY 2016 the County elected to change to a self-insured self-administered program. In speaking to our insurance broker it has been determined the County should continue self-insuring but seek professional services for administering the program. This recommendation was implemented in FY 2017.

Fire and Rescue Services

Also included in the FY 2018 Recommended Budget is \$245,000 for additional emergency medical services. The County has contracted with Life Care for the past two fiscal years to provide advanced life support service from 6am to 6pm Monday through Friday each week. The Life Care crew is stationed at the King William Volunteer Fire Department but is available to run calls for the entire County and mutual aid service areas. An additional \$20,000 has been added to this line item for FY 2018. This funding will be used to address the annual escalation clause and overtime commitments in providing service needs.

Middle Peninsula Regional Jail

King William County is a member jurisdiction, along with the Counties of Essex, King & Queen, Mathews, and Middlesex of the Middle Peninsula Regional Jail. Costs to operate the Regional Jail are generally based upon the prisoner days assigned to the County compared to the prisoner days assigned to the other four jurisdictions. Prisoner days are assigned based upon the location of the offending incident that led to the detention, as opposed to the home address of an offender. The most recent *Jail Cost Report* prepared by the State Compensation Board (Fiscal 2015) shows operating costs of \$51.98 per inmate per day at the Middle Peninsula Regional Jail, below the statewide average of \$79.28. The Middle Peninsula Regional Jail reflects the lowest costs within the Eastern Region of all 17 facilities. <http://www.scb.virginia.gov/docs/fy15jailcostreport.pdf>

The total amount allocated for local funding in the Regional Jail budget is projected to increase in FY 2018; therefore the County's recommended budget contains a higher budgeted amount of \$1,045,850. This is compared to \$915,000 in the FY 2017 Adopted Budget. The FY 2017 Budget was adopted with a very low estimated number based on data at the time.

Middle Peninsula Regional Jail	Adopted Budget	Actual Expenditures
FY 2014	\$836,138	\$692,105
FY 2015	\$686,599	\$918,656
FY 2016	\$973,010	\$745,678
FY 2017	\$915,000	\$754,528*
FY 2018		

*FY 2017 Actual Expenditures is through the 3rd period only.

Staffing Adjustments

The County Administrator's Recommended Budget for FY 2018 includes one new full time position and one part-time position. Both requested positions reside in Constitutional Officers Offices. Included in Staffing Adjustments is a request for the Public Works/General Properties Department to include \$15,000 in hourly wages to be committed to seasonal temporary employees as the need arises.

Department	Dollar Increase	Justification
Public Works/General Properties	\$15,000	Address the seasonal need for temporary hourly staff.
Commonwealth Attorney's Office	\$70,000	Full time Assistant Commonwealth Attorney position to address departmental caseload. Salary portion of position would be 50% funded with V-Stop grant (\$35,000).
Clerk of the Circuit Court	\$20,861	Part time position to address departmental needs. Full funding for salary and FICA provided through Compensation Board reimbursement.

Outside Agency Funding

Joint Governmental Entities – The majority of joint governmental entities, listed below, have requested an increase in FY 2018 funding. The recommendation is to maintain level funding for all organizations.

- Three Rivers Health District – King William County Health Department
- Middle Peninsula Northern Neck Community Services Board
- Pamunkey Regional Library
- Middle Peninsula Regional Airport Authority
- Three Rivers Soil and Water Conservation District
- Middle Peninsula Planning District Commission

Other Outside Entities – The majority of outside entities, listed below, have requested an increase in FY 2018 funding. The recommendation is to maintain level funding for all entities.

- Bay Aging
- Rappahannock Legal Services (LegalWorks)
- Upper King William Senior Center
- Middle King William Senior Center
- Quin Rivers Agency
- Laurel Shelter, Inc.
- Bay Transit
- Rappahannock Community College
- Arts Alive

REVENUES

Increases in Revenue Forecasts

The County has been fortunate that growth and development have taken place over the last year. Based on our revenue collections, the County is seeing increased consumer activity that helps to boost our revenues. Based on revenue performance in prior years and so far in FY 2017, the recommended budget projections for many major revenue categories have increased over last year's budget though at a conservative level of 1-2%.

Real Estate Tax

The County Administrator's Recommended Budget recommends no change to the real property tax rate of \$0.92 per hundred. Anticipated growth rate is anticipated at a 1.5% increase.

The tax rate was adjusted in May 2015 as the reassessment was finalized in January 2015. This resulted in lower assessed values due to the reassessment. The next reassessment will be conducted in FY 2018 with the expectation that the property values will have increased at least marginally.

Personal Property Tax

The County Administrator's Recommended Budget shows an increase in revenue for Personal Property Tax for a recommended total of \$2,466,500. The rate is proposed to remain the same at \$3.65 per \$100 of assessed value for County residents and at \$1.65 per \$100 of assessed value for Town residents.

The Commissioner of the Revenue valuation method for personal property is assessed at the average trade in value. There is some fluctuation in personal property tax bills based on the division of the Personal Property Tax Relief Act money assigned to the County. Each year the percentage of PPTRA is determined and applied to the first \$20,000 of assessed value. The PPTRA percentage for FY 2017 is 41% and is expected to stay level in FY 2018. The amount received from the Commonwealth for PPTRA, \$1,204,000, does not change which is what drives the relief percentage to change based on the actual taxable values.

	Clean Assessment	Payment with PPTRA	Average Assessment	Payment with PPTRA	Dollar Change
2010 Chevrolet Silverado Extended Cab LS	\$11,150.00	\$244.19	\$10,025.00	\$219.55	-\$24.64
2015 Honda Pilot LX 2WD	\$22,700.00	\$536.55	\$21,550.00	\$494.58	-\$41.97

Meals Tax

The Recommended Budget includes an increase of \$88,000 over the FY 2017 budget amount, for a total projected budget of \$363,000. Our monitoring of monthly revenue in the current year shows collections are tracking above FY 2017 projected amounts, giving staff confidence that the revenue projection for FY 2018 is attainable.

Sales Tax

The Recommended Budget includes an increase of \$40,000 over the FY 2017 budget amount, for a total budget of \$1,230,000. The payment of sales tax due to West Point is calculated off the projected sales tax revenue. That amount is estimated to be \$230,000 for FY 2018 and is budgeted as an expenditure located in the non-departmental section of the line item budget.

State Revenue

The General Fund receives revenues from the Commonwealth of Virginia which are projected to total approximately \$3 million in Fiscal 2018. The three broad categories of revenue are: Shared Expenses for Constitutional Officers; Categorical Aid for Wireless E-911, Recordation Tax, other grant items; and Non-Categorical Aid from the Communications Sales Tax and Personal Property Tax Relief.

Revenue from Shared Expenses for Constitutional Officers is projected to total \$1,296,280 in Fiscal 2018; staff will monitor any adjustments that need to be made after budget deliberations for the Commonwealth are complete. The only other major change in State revenues is a projected decrease in State Communications Sales Tax of \$51,800.

CAPITAL IMPROVEMENTS PLAN – HIGHLIGHTS OF MAJOR PROJECTS

Broadband Initiative - \$225,000

Work with Economic Development Advisory Council to determine best path to institute progress in broadband availability for the County.

Vehicle Replacement - \$165,000

The vehicle replacement plan for FY 2018 includes funding for three Sheriff's vehicles, one truck for the Public Works Department, one SUV for the Planning and Building Inspections Department and one van for the Department of Social Services (up to 100% is reimbursed by the State). All of the vehicles slated to be replaced are high mileage and have reached the end of their useful life.

Parks and Recreation - \$80,000

Renovate existing playground area at Park replacing playground equipment, ground cover material and perimeter boundaries. Move existing location to closer proximity to Building #1 (concession stand and bathrooms).

Parks and Recreation - \$26,500

Drainage evaluation to design run off routes to ensure retaining walls, etc. are not eroded or destroyed.

Light Replacement Upgrades - \$20,645

This is a continuation of upgrading and replacing ballast and lighting within the County Complex buildings. Replacing the lighting fixtures will reduce the costs associated with bulb purchases and decrease energy cost.

General Properties - \$19,000

Purchase of new zero turn mower for County property care.

Regional Animal Shelter Extension Build Out - \$100,000

Per new regulations governing infectious and contagious disease. 2VAC5-111-30. Isolation Room to address contagious illnesses in animals. Project would be co-funded with King and Queen. Reviewing State Contracts for stand-alone buildings (modular or metal) that would fulfill the need.

Voter Registrar Equipment Annual Payment- \$22,200

Beginning in FY 2016, the County updated Voting Machine Equipment on a five year lease. This amount included in the FY 2018 Recommended Budget is the third year lease payment. There are \$44,400 payments left for FY 2019 – FY 2020.

Fire and Rescue Equipment Replacement - \$30,000

Funding will be made available to assist our Volunteer Service providing partners in purchasing much needed fire and rescue equipment.

King William Volunteer Fire & Rescue - \$250,000

Purchase new replacement ambulance to be used at the King William Volunteer Fire & Rescue Department as well as Life Care to provide EMS services to residents. Existing ambulances are between 17-19 years old.

King William Volunteer Fire & Rescue - \$15,000

Purchase of cascade/compressor for Fire and EMS services at the volunteer station.

King William Volunteer Fire & Rescue - \$30,000

Purchase of cardiac monitor for EMS services at the volunteer station.

Mangohick Volunteer Fire & Rescue - \$30,000

Purchase of two cascade/compressor for Fire and EMS services at the volunteer station.

West Point Volunteer Fire & Rescue - \$250,000

Purchase of replacement ambulance to be used to provide EMS services to residents.

Records Management and CAD System - \$248,000

Replacement of Records Management and Computer Aided Dispatch (CAD) system due to non-support of existing software after January 2019. DaPro purchased by IDNetwork. Includes computers, servers and peripherals to support new software.

School – Replacement HVAC Units - \$40,000

School – Classroom and Cafeteria Furniture - \$40,000

School – Bus Replacement - \$300,000

School – District Technology Infrastructure & Security - \$173,000

School – HHMS Capital Project - \$12,750,000

OTHER FUNDS – HIGHLIGHTS

Social Services Fund

The County Social Services Fund is recommended for approval at \$1,123,324. This is a 3% decrease over the FY 2017 adopted budget. The County’s transfer from the General Fund to the Social Services Fund is recommended to decrease by \$1,257, to \$300,028.

Children’s Services Act Fund

The Children’s Services Act (CSA) Fund is recommended for approval at \$812,000, level with the FY 2017 adopted budget. The CSA program budget reflects mandated costs for special needs children, and is a shared responsibility between the County and the State government. The County’s General Fund transfer to support the CSA program is recommended to remain level at \$379,605.

The increase in the fund total is mostly attributed to proper allocation of State funding. For all services other than the local Medicaid match the County’s portion of CSA costs are 0.3982%; the Commonwealth covers the remainder. Staff will monitor any pending changes from the Commonwealth that will impact local cost sharing for services.

Water Operating Fund

The Water Operating Fund is recommended for approval at \$268,570, which is an increase of 18% from the FY 2017 adopted budget. The budget is increasing mainly due to funding the purchased services category adequately. As of FY 2017 the Water Fund will not need support from the General Fund to cover operational or debt service expenditures. Revenue generated by this fund will provide debt service payment on Bond Series 2006C.

Sewer Operating Fund

The Sewer Operating Fund is recommended for approval at \$101,000 which is a decrease of 97% from the FY 2017 adopted budget. The debt service attached to this fund was paid off in FY 2017 to allow for the transfer of the County's wastewater systems to Hampton Roads Sanitation District (HRSD).

Regional Animal Shelter Fund

The Regional Animal Shelter Operating Fund is recommended for approval at \$285,650, level funding with FY 2017.

EMS Billing Fund

The EMS Billing Fund is recommended for approval at \$128,775, which is an increase from the FY 2017 Adopted budget. The County changed service providers in FY 2017 which has reduced the fee charged by the service company from 7% to 5%. Because of the change in service providers a 1.5% increase was built into the budget for FY 2018.

Parks and Recreation Program Funds

The Parks and Recreation Program Fund are recommended for approval at \$141,750, which is an increase of 3% from the FY 2017 Adopted Budget. The FY 2018 Recommended Budget anticipates the Parks and Recreation Department to fund all recreational programs including youth sports, adult sports, fitness classes, after school and summer child care activities without support from the General Fund.

Special Revenue and Fiscal Agency Funds

The County has several special funds that are designated for donations or seized assets associated with our Sherriff's Office as well as seized assets obtained by the Commonwealth's Attorney. Additionally, funds dedicated to fire services that are provided by the Commonwealth of Virginia are appropriated in a separate fund. There is no change recommended in these funds as they are based on actual funding available each year. The County is the fiscal agent for the Victim Witness Program as well as the Virginia Juvenile Community Crime Control Act. The local cost associated with the Victim Witness Program and the VJCCCA program is recommended to remain level for FY 2018.

ABOUT THIS DOCUMENT

This document represents many hours of hard work from the County staff, Constitutional Officers, regional governmental partners, and others. This transmittal letter is intended to be an introduction, overview, and summary of the many recommendations and policy choices included in the Recommended Budget.

Staff looks forward to the review process with the Board of Supervisors. We are happy to answer any questions you may have, and welcome changes that implement your policy priorities.

GENERAL FUND REVENUE SUMMARY

FY 2018 COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Description	FY15 Actual	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Recommended	FY17 to FY18
REAL PROPERTY	12,235,629	12,019,617	12,217,997	11,991,563	12,263,522	2%
SALES TAX	1,185,049	1,000,000	1,225,509	1,190,000	1,230,000	3%
MEAL TAX	288,588	250,000	328,971	275,000	363,000	32%
MACHINERY AND TOOLS	1,302,684	1,303,336	1,362,002	1,330,000	1,552,000	17%
CONSUMER UTILITY	235,700	230,000	218,970	230,000	200,000	-13%
PERMITS AND FEES	208,245	237,520	292,138	197,500	298,500	51%
OTHER	1,661,881	1,643,031	1,724,546	1,604,537	1,648,050	3%
PERSONAL PROPERTY	2,652,869	2,501,604	2,664,323	2,549,200	2,668,000	5%
BUSINESS LICENSE	378,388	301,200	366,394	315,000	350,000	11%
FUND BALANCE	-	630,639	-	232,475	515,845	122%
OTHER STATE AID	459,755	506,545	600,432	551,050	618,550	12%
COMPENSATION BOARD	1,196,685	1,258,134	1,260,874	1,263,000	1,296,280	3%
PPTRA	1,125,721	1,204,131	1,204,131	1,204,000	1,204,000	0%
TOTAL	\$ 22,931,194	\$ 23,085,757	\$ 23,466,287	\$ 22,933,325	\$ 24,207,747	6%

GENERAL FUND EXPENDITURES SUMMARY

FY 2018 COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET

Description	FY15 Actual	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Recommended	FY17 to FY18
BOARD OF SUPERVISORS	114,907	99,210	87,655	80,115	80,115	-
COUNTY ADMINISTRATOR	258,933	283,178	290,216	286,885	286,885	-
FINANCE DEPARTMENT	438,992	433,889	356,485	409,570	366,535	(43,035.00)
LEGAL SERVICES (County Attorney)	98,056	78,000	82,193	77,905	77,905	-
COMMISSIONER OF THE REVENUE	215,491	235,376	230,803	235,805	272,733	36,928.00
BOARD OF REAL ESTATE ASSESSORS (Reassessment Service)	99,196	400	772	-	195,000	195,000.00
TREASURER	231,554	243,173	230,855	242,685	255,199	12,514.00
BOARD OF ELECTIONS	28,934	71,995	46,865	71,560	73,148	1,588.00
GENERAL REGISTRAR	95,168	107,129	96,631	111,470	111,470	-
COURTS (Circuit Court, Gen Dist Court, Ju Dom Rel Court)	45,586	47,310	37,192	48,850	48,346	(504.00)
CLERK OF THE CIRCUIT COURT	252,698	299,488	242,421	299,715	290,890	(8,825.00)
COMMONWEALTH'S ATTORNEY	228,171	229,462	221,027	220,525	325,430	104,905.00
SHERIFF'S OFFICE	1,481,293	1,746,833	1,574,015	1,724,860	1,752,300	27,440.00
EMERGENCY COMMUNICATIONS (E-911)	624,076	667,935	659,732	738,465	738,465	-
WEST POINT DISPATCH	38,818	49,073	44,981	48,650	40,000	(8,650.00)
VOLUNTEER FIRE PROGRAMS (Life Care)	27,050	625,830	447,696	225,000	245,000	20,000.00
KING WILLIAM VOLUNTEER FIRE	162,330	44,992	155,931	161,380	161,380	-
WEST POINT VOLUNTEER	162,287	69,320	60,848	212,655	168,815	(43,840.00)
MANGOHICK VOLUNTEER FIRE	118,552	45,575	38,703	135,180	135,180	-
WALKERTON VOLUNTEER FIRE	49,851	23,745	21,671	63,170	63,170	-
MATTAPONI VOLUNTEER RESCUE	51,157	17,413	16,045	78,420	78,420	-
FIRE SUPPORT SERVICES (MedFlight, Peninsula EMS Council, Dept of Forestry)	12,535	12,949	12,935	11,350	11,847	497.00
CORRECTION & DETENTION (Adult, Pre-trial, Juvenile)	1,006,977	1,072,041	798,626	1,013,200	1,136,382	123,182.00
JD & R COURT SERVICES UNIT	9,546	14,080	8,439	8,975	9,180	205.00
BUILDING AND DEVELOPMENT SERVICES	134,732	152,679	145,301	153,410	153,410	-
ANIMAL CONTROL	129,153	143,961	127,440	152,680	148,557	(4,123.00)
MEDICAL EXAMINER	40	120	180	120	120	-
FIRE AND EMERGENCY SERVICES	81,574	146,075	111,908	164,700	164,063	(637.00)
MOUNT OLIVE	9,546	-	18,289	-	-	-
VPPSA REFUSE COLLECTION	572,243	581,843	581,843	580,025	575,304	(4,721.00)
VPPSA REFUSE DISPOSAL	230,818	270,906	272,131	269,345	273,395	4,050.00
LITTER PREVENTION GRANT	-	-	494	5,000	5,000	-
PUBLIC WORKS/GENERAL PROPERTIES	585,204	726,808	574,861	708,795	725,743	16,948.00
HEALTH DEPARTMENT	123,906	142,233	135,842	135,810	135,810	-
CONTRIBUTIONS (Outside Agencies, CSB, Library, Reg Airport, SWCD)	486,090	531,090	531,090	544,540	528,240	(16,300.00)
PARKS AND RECREATION ADMINISTRATION	146,856	176,548	147,003	166,760	166,760	-
PLANNING AND ZONING	307,198	303,272	299,398	290,765	300,402	9,637.00
ECONOMIC DEVELOPMENT & TOURISM	6,513	7,500	7,325	10,000	15,000	5,000.00
COOPERATIVE EXTENSION	35,343	41,034	27,155	41,600	40,739	(861.00)
NON DEPARTMENTAL (Contingency, Tax Levy, etc.)	515,694	589,387	542,045	627,775	712,456	84,681.00
TRANSFERS - GENERAL FUND	12,314,515	12,736,279	12,532,497	12,575,610	13,338,953	763,343.00
TOTAL	\$ 21,531,583	\$ 23,068,131	\$ 21,817,539	\$ 22,933,325	\$ 24,207,747	\$ 1,274,422

Description	FY15 Actual	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Recommended	FY17 to FY18
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BOARD OF SUPERVISORS

The Board of Supervisors is an elected body of five members representing King William County's five magisterial districts. The Board enacts ordinances and establishes policies in accordance with the desires of County residents as well as with applicable state and federal laws. The Board holds regularly scheduled meetings throughout the year to evaluate and address issues relating to improving the quality of life in King William County. The Board is committed to addressing County issues in the most cost effective manner possible and, through public hearings and comment sessions, affording citizens the opportunity to participate in their decision making process. Meeting schedules, agendas, minutes, and other information about the Board of Supervisors are available on the County's website.

BUDGET SUMMARY

BOARD OF SUPERVISORS						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Salaries & Wages	\$ 51,200	\$ 51,100	\$ 51,200	\$ 51,200		0.00%
Fringe Benefits	28,552	15,982	3,915	3,917		0.05%
Purchased Services	23,043	5,382	9,150	17,000		85.79%
Util, Comm, Rentals, Etc.	6,735	7,145	8,300	-		-100.00%
Travel & Training	938	3,347	2,500	2,500		0.00%
Dues & Memberships	3,891	3,934	4,500	4,600		2.22%
Materials & Supplies	549	765	550	898		63.27%
Total Expenditures	\$ 114,908	\$ 87,655	\$ 80,115	\$ 80,115		0.00%

COUNTY ADMINISTRATOR

County Administration seeks continual improvement in the operations of County government and the services it provides. The primary objective of the Department is to efficiently meet the needs of County citizens. Administration advises members of the Board of Supervisors, recommends policies, and sets priorities to provide the highest possible quality of life to County citizens. County Administration ensures compliance with applicable laws and ordinances, from all levels of government, and maintains open communication with the community.

The County Administrator also serves as Clerk to the Board of Supervisors, and with staff provides support for Board of Supervisors meetings, including all logistics associated with the meetings, advertising of public hearings, coordinating recognitions, and preparing resolutions and minutes. The Clerk and Deputy Clerk to the Board are responsible for scheduling meetings for Board of Supervisors members with County staff, community leaders, constituents, and others. The Deputy Clerk coordinates Board of Supervisor attendance at special events. The Clerk's office responds to inquiries from both internal and external customers regarding actions and official records of the Board of Supervisors, which may involve extensive research of archived minutes and packets. The office continuously updates archived materials as meetings occur and minutes are approved.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
County Administrator	3	3	3	3

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

COUNTY ADMINISTRATOR						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Salaries & Wages	\$ 180,171	\$ 193,423	\$ 197,295	\$ 197,424		0.07%
Fringe Benefits	50,377	65,981	63,710	66,550		4.46%
Purchased Services	4,631	10,068	3,500	5,350		52.86%
Util, Comm, Rentals, Etc.	6,928	5,178	6,630	6,561		-1.04%
Travel & Training	10,539	6,776	7,500	3,000		-60.00%
Dues & Memberships	745	2,675	2,000	2,250		12.50%
Materials & Supplies	5,544	6,115	6,250	5,750		-8.00%
Total Expenditures	\$ 258,935	\$ 290,216	\$ 286,885	\$ 286,885		0.00%

FINANCE DEPARTMENT

The Finance Department provides services in budgeting, accounting, financial services, utility connections and billings, payroll and human resources. The department provides financial guidance to the County Administrator, Board of Supervisors, County departments, and various other partners and organizations. The Department develops the annual Operation Budget, Comprehensive Annual Financial Report (CAFR) and multi-year Capital Improvement Plan (CIP). The Finance Department performs research and analysis for special projects, evaluates the fiscal impact of state legislative issues, and manages the County's debt program, which includes planning the County's issuance of debt and recommending projects for debt financing.

The Finance Department provides financial services to the County, including schools, and related organizations while ensuring compliance with legal, regulatory, and professional requirements. The Department administers accounts payable, payroll, financial record keeping and reporting, accounts receivable, fiscal agent administration, and administrative services.

Responsibilities included under the human resources program function include administering employee benefits (health/dental care, multiple leave programs, disability, retirement, retiree healthcare); compensation; and HR information and records. The Finance Department is responsible for maintaining the County's Personnel Policy as well as the classification and compensation plan.

The Finance Department also coordinates information technology services and provides procurement services, information, and guidance for County departments.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Finance Department	4.5	4.5	4	4

Future Personnel Needs

- The shared position with the Commissioner of Revenue was moved permanently to the COR office in FY 2017 to aid the department in the multiple year responsibilities and deadlines.

BUDGET SUMMARY

FINANCE						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Salaries & Wages	\$ 244,359	\$ 216,990	\$ 266,155	\$ 206,632	-22.36%	
Fringe Benefits	88,006	58,391	47,755	44,923	-5.93%	
Purchased Services	94,465	71,261	76,250	101,700	33.38%	
Util, Comm, Rentals, Etc.	6,201	3,937	12,460	5,580	-55.22%	
Travel & Training	1,756	1,705	2,250	2,250	0.00%	
Dues & Memberships	1,230	1,733	1,200	1,200	0.00%	
Materials & Supplies	2,976	2,468	3,500	4,250	21.43%	
Total Expenditures	\$ 438,993	\$ 356,485	\$ 409,570	\$ 366,535	-10.51%	

Significant Budget Highlights

- Decrease in Salaries & Wages due to full-time employee moving to the Commissioner of Revenue (COR) Office. Transferred full-time salary and benefits. This had been a shared position with the COR beginning in FY 2017.

LEGAL SERVICES - County Attorney

The County Attorney is a part-time contractual employee who provides professional, ethical, and timely legal representation in order to successfully defend the legal interests of and protect the legal health of the County. The County Attorney provides legal representation and advice to the Board of Supervisors, County Administrator, County employees, and various boards and commissions.

BUDGET SUMMARY

LEGAL SERVICES					
	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Purchased Services	\$ 96,000	\$ 82,000	\$ 77,500	\$ 77,500	0.00%
Util, Comm, Rentals, Etc.	2,056	193	405	405	0.00%
Total Expenditures	\$ 98,056	\$ 82,193	\$ 77,905	\$ 77,905	0.00%

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue (COR) is a constitutional officer elected by County citizens every four years. The Commissioner of the Revenue's Office is responsible for administering and assessing Personal Property, Real Estate, Business License & Excise Taxes (meals tax). For the Commonwealth, Commissioners assist in State Income Tax processing and Bank Franchise Tax. The department also is responsible for administering non-revenue generating programs such as the Land Use program, Elderly and Disabled Persons Tax Relief program and Disabled Veterans Real Estate Tax Exemption program. The staff works with the reassessments that are performed every four years and assesses new construction in between reassessments.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY2016 Full Time Equivalents	FY2017 Full Time Equivalents	FY2018 Full Time Equivalents Recommended
Commissioner of Revenue	3.5	3.5	4	4

Future Personnel Needs

- In FY2014 a position was created to be shared with the Finance Department and the Commissioner of Revenue Department. Mid-year the decision was made to transfer the individual full time to the Commissioner of Revenue Department. This full time position would alleviate the need for hiring seasonal assistance with land use activities.

BUDGET SUMMARY

COMMISSIONER OF THE REVENUE						
	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Expenditures						
Salaries & Wages	\$ 144,825	\$ 157,888	\$ 157,375	\$ 181,165		15.12%
Fringe Benefits	55,161	57,854	57,255	71,673		25.18%
Purchased Services	3,820	4,879	5,870	6,770		15.33%
Util, Comm, Rentals, Etc.	5,941	5,474	9,030	6,850		-24.14%
Travel & Training	1,669	1,631	-	-		0.00%
Dues & Memberships	580	530	2,440	2,440		0.00%
Materials & Supplies	3,492	2,547	3,835	3,835		0.00%
Total Expenditures	\$ 215,488	\$ 230,803	\$ 235,805	\$ 272,733		15.66%
Revenues						
Compensation Board	\$ 88,633	\$ 91,712	\$ 95,000	\$ 96,900		2.00%
Total Revenue	\$ 88,633	\$ 91,712	\$ 95,000	\$ 96,900		2.00%

Significant Budget Highlights

- Increase in Salaries & Wages and Fringe Benefits due to shared position with the Finance Department being moved 100% to the COR office.
- Compensation Board provides compensation for 4 positions. (FY 2017)
- Total Compensation Board Salary + Benefits Budgeted: \$92,931 (FY 2017)

TREASURER

The Treasurer is a constitutional officer elected by County citizens every four years. The Treasurer's Office is responsible for collecting, submitting and balancing the State income, estimated, and Court fees, fines and taxes. In addition to these duties paid by the State, the Treasurer's Office also provides many services for King William County including mailing bills (handled by a contracted service) and collecting all local taxes. Collection services of past due monies owed King William County is accomplished through methods including warrants-in-debt, DMV stops, wage and bank liens and debt-in-equity sales. The Treasurer's Office handles all banking accounts for the County. All monies due the County are processed through this office.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Treasurer	3	3	3	3

Future Personnel Needs

- This request is not included in the County Administrator's Recommended Budget. Treasurer requested a part-time position to support the collection efforts and provide general daily support to the office. The FY 2016 Workload Data Report, <http://www.scb.virginia.gov/workloads/workloads.cfm>, Positions Due Based On Staffing Standards for the King William County Treasurer's Office is set at 3.87 FTE based upon the County's population.

BUDGET SUMMARY

TREASURER					
	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Salaries & Wages	\$ 143,454	\$ 149,382	\$ 151,065	\$ 152,630	1.04%
Fringe Benefits	52,609	50,380	49,180	50,409	2.50%
Purchased Services	9,307	9,877	18,850	29,950	58.89%
Util, Comm, Rentals, Etc.	22,148	16,491	19,430	18,050	-7.10%
Travel & Training	1,631	954	1,400	1,400	0.00%
Dues & Memberships	556	885	885	885	0.00%
Materials & Supplies	1,663	2,886	1,875	1,875	0.00%
Total Expenditures	\$ 231,368	\$ 230,855	\$ 242,685	\$ 255,199	5.16%
Revenues					
Compensation Board	\$ 77,191	\$ 78,830	\$ 80,000	\$ 81,600	2.00%
Total Revenue	\$ 77,191	\$ 78,830	\$ 80,000	\$ 81,600	2.00%

Significant Budget Highlights

- Increase in Purchased Services due to charges impacting credit card and debit card payments. There is a fee connected to the use of credit/debit cards as payment. The increase is to allow the Treasurer's Office to incur these additional charges.
- Compensation Board provides compensation for 1 position. (FY 2017)
- Total Compensation Board Salary + Benefits Budgeted: \$71,881 (FY 2017)

BOARD OF ELECTIONS AND GENERAL REGISTRAR

The Registrar's Office functions under the Electoral Board and implements the election laws of the Commonwealth of Virginia. The Electoral Board is a three (3) member Board appointed by the Circuit Court to administer the election laws and other regulations promulgated by the State Board of Elections. The Electoral Board appoints the General Registrar, election officials and voting machine custodians. Primary functions of the Registrar are to accept statewide voter registration applications and to maintain records of such residents pursuant to State Law. The Electoral Board accepts Campaign Finance Disclosure Reports from candidates who run for positions within the County. These reports are maintained for public inspection along with other election records from previous elections. The Electoral Board also supervises the elections to verify compliance with the law and verifies the results to the State Board of Elections.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Registrar	3	3	3	3

Future Personnel Needs

- No additional personnel needs are anticipated at this time.

BUDGET SUMMARY

ELECTORAL BOARD

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 11,029	\$ 16,550	\$ 27,300	\$ 27,300	0.00%
Fringe Benefits	1,041	529	550	2,138	288.73%
Purchased Services	12,802	21,457	35,620	34,770	-2.39%
Util, Comm, Rentals, Etc.	311	-	2,500	3,350	34.00%
Travel & Training	2,144	4,198	2,550	2,550	0.00%
Dues & Memberships	125	-	140	140	0.00%
Materials & Supplies	1,762	4,780	2,900	2,900	0.00%
Total Expenditures	\$ 29,214	\$ 47,514	\$ 71,560	\$ 73,148	2.22%

REGISTRAR

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 69,140	\$ 73,634	\$ 84,290	\$ 84,882	0.70%
Fringe Benefits	19,542	18,677	18,900	19,033	0.70%
Purchased Services	1,751	261	750	600	-20.00%
Util, Comm, Rentals, Etc.	3,429	2,324	3,850	3,275	-14.94%
Travel & Training	387	-	1,000	1,000	0.00%
Dues & Memberships	170	180	180	180	0.00%
Materials & Supplies	749	1,554	2,500	2,500	0.00%
Total Expenditures	\$ 95,168	\$ 96,630	\$ 111,470	\$ 111,470	0.00%
Revenues					
Compensation Board	\$ 32,179	\$ 53,159	\$ 38,000	\$ 38,760	2.00%
Total Revenue	\$ 32,179	\$ 53,159	\$ 38,000	\$ 38,760	2.00%

Significant Budget Highlights

- Increases in funding amount or personnel is always due to number of elections within a given year.

KING WILLIAM COUNTY COURT SYSTEM

Circuit Court

The Circuit Court of King William is a trial court of general jurisdiction which has authority to try both civil and criminal cases. The Supreme Court of Virginia establishes the rules of practice and procedures for the Circuit Court. The Circuit Court Judge is appointed to an eight-year term by the General Assembly. The Circuit Court has appellate jurisdiction over all appeals from the General District Court and Juvenile & Domestic Relations Court. These cases are heard from the beginning as though there had been no prior trial. A final judgment of the Circuit Court may be appealed to the Virginia Court of Appeals or the Supreme Court of Virginia, depending on the nature of the case.

The Circuit Court appoints the following: jury commissioners, grand jurors, special policemen, Board of Zoning Appeals, Electoral Board, Courthouse Committee, Commissioner of Chancery, Marriage Commissioners, and others as provided by the Code of Virginia.

General District Court

The General District Court is responsible for the adjudication of traffic, criminal, and civil courts as well as mental commitments, protective orders, bond hearings, pre-trials, and preliminary hearings. The General District Clerk's Office is responsible for the execution of all court ordered subsequent actions, such as DMV suspensions, writs, evictions, dispositions, show-causes, and bond forfeitures.

Juvenile Domestic Relations Court

The Juvenile and Domestic Relations Court (JDR) hears cases involving juvenile traffic, delinquency, custody, visitation, status offenses, adult misdemeanors, felonies, civil and criminal support, and spousal and family abuse petitions. The primary focus of the JDR is the administration of justice, child welfare, public safety, and service to the citizens of King William County.

BUDGET SUMMARY

CIRCUIT COURT

	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Purchased Services	\$ 23,445	\$ 20,648	\$ 24,090	\$ 24,460	1.54%
Util, Comm, Rentals, Etc.	1,217	861	1,170	1,050	-10.26%
Travel & Training	169	6	725	-	-100.00%
Dues & Memberships	-	-	25	-	-100.00%
Materials & Supplies	1,436	777	2,300	2,800	21.74%
Total Expenditures	\$ 26,267	\$ 22,292	\$ 28,310	\$ 28,310	0.00%

GENERAL DISTRICT COURT

	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Purchased Services	\$ 5,300	\$ 3,240	\$ 5,325	\$ 4,350	-18.31%
Util, Comm, Rentals, Etc.	4,169	4,013	3,155	4,411	39.81%
Travel & Training	160	270	1,375	575	-58.18%
Other Non-Personal	-	40	150	50	-66.67%
Materials & Supplies	398	690	590	900	52.54%
Total Expenditures	\$ 10,027	\$ 8,253	\$ 10,595	\$ 10,286	-2.92%

J & DR Court

	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Purchased Services	\$ 4,719	\$ 2,065	\$ 4,815	\$ 4,815	0.00%
Util, Comm, Rentals, Etc.	3,952	3,956	4,550	4,285	-5.82%
Dues & Memberships	40	40	80	50	-37.50%
Travel & Training	550	586	500	600	20.00%
Total Expenditures	\$ 9,261	\$ 6,647	\$ 9,945	\$ 9,750	-1.96%

CLERK OF THE CIRCUIT COURT

The Circuit Court Clerk is an elected official responsible for the administration of the King William County Circuit Court for an eight year term. The Clerk's administrative duties encompass judicial, non-judicial, and fiscal activities. The Clerk ensures that members of the judiciary are provided with administrative support for courtroom proceedings, including case-related information needed to conduct those proceedings. In criminal cases, the Clerk provides assistance to law enforcement, corrections officials, prosecutors and defense counsel, and issues arrest documents and other legal process to be served. The Clerk manages evidence admitted at trials, prepares records on appeal, and performs other functions as required by law. As the official repository of the Court, the Clerk's office is also responsible for the permanent retention of civil and criminal case records and for the dissemination of case-related information to various governmental entities, the legal community, the public, and the media.

On the non-judicial side, the Circuit Court Clerk serves as Probate Judge in admitting or denying wills to probate and in qualifying executors, administrators, and guardians. The Clerk also serves as the County's Register of Deeds and is responsible for recording vital records and all land transactions. The Clerk is responsible for judgments, fictitious names, and marriage licenses,

The Clerk's fiscal responsibilities include collection of court fines and costs; collection and distribution of restitution on behalf of crime victims; and collection of fees and taxes related to estates.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Clerk of the Circuit Court	4	4	4	4

Future Personnel Needs

- Requesting to fill the fourth (4th) position allocated and funded by the Compensation Board as a part-time position within the department. The position would assist with the increased workload.

BUDGET SUMMARY

CLERK OF THE CIRCUIT COURT

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 163,260	\$ 162,222	\$ 193,800	\$ 186,291	-3.87%
Fringe Benefits	57,458	49,879	57,060	54,849	-3.87%
Purchased Services	16,085	16,385	33,225	33,225	0.00%
Util, Comm, Rentals, Etc.	9,588	8,203	5,930	10,425	75.80%
Travel & Training	373	311	3,600	-	-100.00%
Dues & Memberships	110	425	-	400	100.00%
Materials & Supplies	5,822	4,996	6,100	5,700	-6.56%
Total Expenditures	\$ 252,696	\$ 242,421	\$ 299,715	\$ 290,890	-2.94%
Revenues					
Compensation Board	\$ 167,636	\$ 180,899	\$ 185,000	\$ 188,700	2.00%
Total Revenue	\$ 167,636	\$ 180,899	\$ 185,000	\$ 188,700	2.00%

Significant Budget Highlights

- Compensation Board provides compensation for 4 positions. (FY 2017)
- Total Compensation Board Salary + Benefits Budgeted: \$190,943 (FY 2017)

OFFICE OF THE COMMONWEALTH'S ATTORNEY

The Commonwealth Attorney is a constitutional officer elected by County citizens every four years. The Commonwealth Attorney's Office is statutorily mandated to prosecute all felonies arising in the County. In calendar year 2016, the office prosecuted cases involving charges of murder, malicious wounding, felony sexual assault, abduction, burglary, grand larceny, drug distribution, illegal firearm possession, and many others. This office prosecutes numerous cases involving misdemeanors, including domestic violence, driving while intoxicated, petit larceny, and firearms-related hunting incidents. In calendar year 2016, the Commonwealth's Attorney office made 881 Court appearances on criminal matters in three different Courts. Currently, the Office has 183 open cases and handled a total open and closed caseloads of 321 cases in the past calendar year.

The Commonwealth Attorney's Office also regularly provides advice and guidance to the King William County Sheriff's Office, West Point Police Department, and Virginia State Police and on occasion, assists King William and West Point schools in matters involving student behavior-often successfully intervening before a child is referred to Court. The Commonwealth Attorney works closely with the Victim Witness Program.

Due to being awarded the V-STOP grant, the Commonwealth's Attorney office will be in a position to considerably increase its impact when prosecuting domestic violence cases and other crimes of violence against women.

Currently, the King William Commonwealth's Attorney office has the lowest per capita budget of any of the neighboring rural Counties. At approximately \$13/citizen, the Office per capita budget is substantially less than Caroline (\$17/citizen), Essex (\$28/citizen), New Kent (\$19/citizen), King & Queen (\$29/citizen).

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Commonwealth Attorney	2	2	2	3

Future Personnel Needs

- Requesting one (1) full-time Assistant Commonwealth's Attorney. Needed to meet not only the consistent quantity of matters the office handles, but also the relative "quality" of crimes prosecuted. To continue to effectively meet the challenges of prospecting violent crime, heroin and other drug additions, and other serious crimes an additional attorney is needed. Case preparation requirements and the corresponding strain on existing Office staff are significantly increasing with more open discovery practices, electronic evidence, and the use of law enforcement body cameras. The Commonwealth's Attorney is requesting a 50% match with the VAWA grant of \$35,000 plus benefits.

BUDGET SUMMARY

COMMONWEALTH'S ATTORNEY					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 163,521	\$ 165,863	\$ 167,085	\$ 239,598	43.40%
Fringe Benefits	48,996	\$ 46,886	\$ 44,345	\$ 74,832	68.75%
Purchased Services	9,424	\$ 3,039	\$ 2,905	\$ 2,255	-22.38%
Util, Comm, Rentals, Etc.	4,162	\$ 2,575	\$ 3,130	\$ 3,455	10.38%
Travel & Training	325	\$ 231	\$ 500	\$ 500	0.00%
Dues & Memberships	520	\$ 625	\$ 660	\$ 1,290	95.45%
Materials & Supplies	1,222	\$ 1,809	\$ 1,900	\$ 3,500	84.21%
Total Expenditures	\$ 228,170	\$ 221,028	\$ 220,525	\$ 325,430	47.57%
Revenues					
Compensation Board	\$ 152,646	\$ 158,809	\$ 160,000	\$ 163,200	2.76%
Total Revenue	\$ 152,646	\$ 158,809	\$ 160,000	\$ 163,200	2.76%

Significant Budget Highlights

- Compensation Board provides compensation for 2 positions. (FY 2017)
- Total Compensation Board Salary + Benefits Budgeted: \$160,408 (FY 2017)

KING WILLIAM COUNTY SHERIFF'S OFFICE

The Sheriff is an elected Constitutional Officer elected by County citizens every four years. The Sheriff's Office is the primary law enforcement agency for the County of King William whose mission is to provide for the safety of County citizens and visitors. The office is divided into three sections: Administrative Support Operations, Investigative Operations and Patrol Operations. Each unit is responsible for various areas of law enforcement. The Sheriff provides preventive patrol through community policing, responds to calls for service, arrests suspected offenders, promotes traffic safety, combats drug-related activities and conducts criminal investigations. The Sheriff is also charged by the Code of Virginia with providing security for the Courthouse and judges. The Sheriff's Office has two additional functions, Animal Control and E911, which fall under the direction of the Sheriff. Each has its own budget submission separate from the Sheriff's budget.

PERSONNEL SUMMARY

Full Time Employees

	FY2015 Full Time Equivalents	FY2016 Full Time Equivalents	FY2017 Full Time Equivalents	FY2018 Full Time Equivalents Requested
Sheriff's Office	20.75	20.75	20.75	20.75

Future Personnel Needs

- No additional personnel needs are anticipated at this time. Will request additional staff when Compensation Board provides funding.

BUDGET SUMMARY

SHERIFFS OFFICE						
	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Expenditures						
Salaries & Wages	\$ 846,677	\$ 889,720	\$ 953,965	\$ 992,489		4.04%
Fringe Benefits	347,819	352,006	368,445	362,675		-1.57%
Purchased Services	31,685	50,771	49,670	50,070		0.81%
Util, Comm, Rentals, Etc.	128,019	163,611	199,180	193,206		-3.00%
Travel & Training	1,585	1,978	2,700	2,700		0.00%
Dues & Memberships	1,940	1,992	1,800	1,800		0.00%
Materials & Supplies	123,572	113,938	149,100	149,100		0.00%
Total Expenditures	\$ 1,481,297	\$ 1,574,016	\$ 1,724,860	\$ 1,752,040		1.58%
Revenues						
Compensation Board	\$ 675,290	\$ 697,466	\$ 705,000	\$ 727,620		3.21%
Total Revenue	\$ 675,290	\$ 697,466	\$ 705,000	\$ 727,620		4.32%

SIGNIFICANT BUDGET HIGHLIGHTS

- Compensation Board provides compensation for a total of 18 positions. (FY 2017)
- Total Compensation Board Salary + Benefits Budgeted: \$714,634 (FY 2017)

EMERGENCY COMMUNICATIONS

The Dispatch Office is administered by the Sheriff's Department and is the sole point of contact for emergency 911 calls for the County's public safety agencies. E911 receives incoming calls for service and promptly processes the call and dispatches the appropriate Fire and EMS, Sheriff's Office, West Point Police Department, and Animal Control resources. These emergency communication services require staff to quickly answer and respond to incidents 24-hours a day, seven days a week. In the event of medical emergencies, E911 personnel remain on the phone and provide callers with lifesaving pre-arrival instructions. The Office's priorities are directly tied to the prompt answering, entering, and dispatching of calls for service.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Emergency Communications	12.5	12.5	12.5	12.5

Future Personnel Needs

- No additional personnel needs anticipated at this time.

BUDGET SUMMARY

EMERGENCY E911 COMMUNICATIONS

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 384,050	\$ 393,437	\$ 446,120	\$ 444,039	-0.47%
Fringe Benefits	177,615	146,042	165,520	171,156	3.41%
Purchased Services	30,204	78,173	75,925	75,925	0.00%
Util, Comm, Rentals, Etc.	29,788	38,568	44,900	40,845	-9.03%
Travel & Training	1,694	1,078	-	1,500	100.00%
Materials & Supplies	724	1,434	6,000	5,000	-16.67%
Total Expenditures	\$ 624,075	\$ 658,732	\$ 738,465	\$ 738,465	0.00%

FIRE AND RESCUE SERVICES

Fire and Rescue Services are administered by the Office of Fire and Emergency Services. The mission of the Fire and Rescue Services is to protect life, property, and the environment. King William County supports five volunteer departments: Mangohick, King William, Walkerton, Mattaponi and West Point. The emergency operations branch promptly responds to emergencies and disasters, suppresses fires, provides pre-hospital medical care, and controls and mitigates hazards. The volunteer departments strive to meet reasonable response times with available resources.

King William County currently contracts with Life Care to provide Advance Life Support coverage from 6 a.m. to 6 p.m. Monday through Sunday. The Life Care crew are based out of the King William Volunteer Fire Station but serve any call for service in the County or our mutual aid areas.

BUDGET SUMMARY

VOLUNTEER FIRE COMPANY					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Contracted Rescue Services	\$ 27,050	\$ 447,697	\$ 225,000	\$ 245,000	8.89%
King William Volunteer Fire & Rescue	121,992	\$ 117,525	\$ 118,880	\$ 122,100	2.71%
West Point Volunteer Fire & Rescue	108,150	\$ -	\$ 148,840	\$ 105,000	-29.45%
Mangohick Volunteer Fire & Rescue	82,890	\$ -	\$ 92,680	\$ 92,847	0.18%
Mattaponi Volunteer Rescue	35,630	\$ -	\$ 60,920	\$ 60,920	0.00%
Walkerton Fire Department	33,030	\$ -	\$ 39,320	\$ 39,870	1.40%
Line of Duty Act	7,212	\$ 8,268	\$ 10,500	\$ 8,250	-21.43%
Radio Costs	155,271	\$ 167,405	\$ 179,665	\$ 177,978	-0.94%
Med flight	1,700	\$ 2,100	\$ 500	\$ 500	0.00%
Peninsulas EMS Council	1,601	\$ 1,601	\$ 1,615	\$ 2,113	30.84%
Department of Forestry	9,234	\$ 9,234	\$ 9,235	\$ 9,234	-0.01%
Total Expenditures	\$ 583,760	\$ 753,830	\$ 887,155	\$ 863,812	-2.63%

Significant Budget Highlights

- Increasing the Life Care commitment \$20,000 to address overtime activities.
- King William VFR contribution rate increased from \$118,880 to \$122,100 due to adjusting radio/LODA charges more accurately.
- West Point VFR funding is being set to match the contribution the Town of West Point provides the Department.
- Mangohick VFR contribution rate increase from \$92,680 to \$92,847 due to adjusting radio/LODA charges more accurately.
- LODA adjusted to more accurate charges.
- Peninsula EMS Council increased per request of the Council. The Council is extremely active within the region and
- Department of Forestry charges fees to counties based on forest acreage in accordance with the Code of Virginia statute §10.1-1124. King William County's portion of this program has not changed from last year. The calculation is \$0.09 per acres by the total privately-owned forest land in King William, which is 102,595 acres.

CORRECTION AND DETENTION

King William County is a member jurisdiction of the Middle Peninsula Regional Security Center. This facility is used to provide inmate services for individuals charged with crimes in King William County and the Town of West Point. The Regional Jail Board determines an annual contribution amount from all member localities and the quarterly bill issued to those localities is dependent upon usage.

King William County uses the Merrimac Juvenile Detention Center for secure detention for juveniles. This facility is located in Williamsburg, Virginia. The Juvenile Detention Commission sets a budget based on a five year average usage of the facility and the quarterly payments are billed equally throughout the fiscal year. At the end of each fiscal year, a true up for actual usage is determined which impacts end of the year financials and the follow year's budget.

Funding for mandated pretrial services and any court mandated non-secure treatment facilities area also accounted in the correction and detention functional area.

BUDGET SUMMARY

CORRECTION AND DETENTION						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Regional Security Center	\$ 918,656	\$ 745,678	\$ 915,000	\$ 1,045,850		14.30%
Pretrial Services	8,060	7,800	8,400	9,100		8.33%
Juvenile Facilities Non Secure	48,269	23,657	50,000	48,920		-2.16%
Juvenile Detention Center	31,992	21,492	39,800	32,512		-18.31%
J&DR Court Services Unit	11,620	8,439	8,975	9,180		2.28%
Total Expenditures	\$ 1,018,597	\$ 807,066	\$ 1,022,175	\$ 1,145,562		12.07%

COMMUNITY DEVELOPMENT - BUILDING INSPECTIONS

The Building Department is tasked with administering and enforcing the Uniform Statewide Building Code (USBC) at the local level. Duties primarily consist of reviewing building plans, issuing permits and performing inspections to ensure safe construction, compliant with the USBC. The department brings in revenue primarily from permit application and plan review fees. Building Inspections has expanded its duties to include enforcement of the Property Maintenance Code which provides the minimum standards for the maintenance of existing buildings and structures

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Building Inspections	2	2	2	2

Future Personnel Needs

- No additional personnel is requested at this time.

BUDGET SUMMARY

BUILDING AND DEVELOPMENT SERVICES

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 85,956	\$ 94,006	\$ 95,890	\$ 95,886	0.00%
Fringe Benefits	37,801	42,073	41,780	42,452	1.61%
Purchased Services	3,448	3,871	6,400	6,150	-3.91%
Util, Comm, Rentals, Etc.	3,067	2,307	3,170	3,025	-4.57%
Travel & Training	530	422	1,000	750	-25.00%
Dues & Memberships	-	-	70	500	614.29%
Materials & Supplies	3,930	2,622	5,100	4,647	-8.88%
Total Expenditures	\$ 134,732	\$ 145,301	\$ 153,410	\$ 153,410	0.00%

KING WILLIAM COUNTY SHERIFF'S OFFICE - ANIMAL CONTROL

Animal Control, a division of the King William County Sheriff's Office, is responsible for providing the public safety and health of the community by enforcing both County and State animal laws. Animal Control directly assists all other local and State public safety, health and law-enforcement agencies to protect and serve the citizens of King William County, their pets and livestock, while promoting humane care and treatment of all animals within the County.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Animal Control	2.5	2.5	2.5	2.5

Future Personnel Needs

- No additional personnel are being requested at this time.

BUDGET SUMMARY

POLICE - ANIMAL CONTROL

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 80,658	\$ 80,806	\$ 102,515	\$ 76,512	-25.37%
Fringe Benefits	34,478	28,940	26,370	46,750	77.28%
Purchased Services	3,358	3,211	5,285	5,685	7.57%
Util, Comm, Rentals, Etc.	2,956	3,018	3,560	3,910	9.83%
Travel & Training	470	938	1,250	1,250	0.00%
Dues & Memberships	(30)	60	100	100	0.00%
Materials & Supplies	7,264	10,467	13,600	14,350	5.51%
Total Expenditures	\$ 129,154	\$ 127,440	\$ 152,680	\$ 148,557	-2.70%

FIRE AND EMERGENCY SERVICES

The Fire and Emergency Services Department includes several programs: Emergency Management, Fire & Rescue, and Fire Marshal. The Emergency Management program oversees the County's preparedness, response and recovery programs for natural and man-made disasters. The Fire & Rescue program works with the volunteer Fire & Rescue departments to improve the response to emergencies. The Fire Marshal conducts fire inspections, fire cause investigations and enforces the Statewide Fire Protection Code.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Fire and Emergency Services	1	1	1	1

Future Personnel Needs

- No additional personnel is requested at this time.

BUDGET SUMMARY

FIRE AND EMERGENCY SERVICES

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 37,500	\$ 46,495	\$ 67,100	\$ 71,936	7.21%
Fringe Benefits	15,857	\$ 16,767	\$ 21,115	\$ 29,944	41.81%
Purchased Services	2,217	\$ 774	\$ 5,100	\$ 5,250	2.94%
Util, Comm, Rentals, Etc.	20,816	\$ 39,656	\$ 46,635	\$ 46,933	0.64%
Travel & Training	585	\$ 506	\$ 900	\$ 1,000	11.11%
Dues & Memberships	205	\$ 155	\$ 350	\$ 800	128.57%
Materials & Supplies	4,395	\$ 7,555	\$ 23,500	\$ 8,200	-65.11%
Total Expenditures	\$ 81,575	\$ 111,908	\$ 164,700	\$ 164,063	-0.39%

PUBLIC WORKS—GENERAL PROPERTIES

The Public Works/General Properties Department is tasked with the responsibility for the overall operation and maintenance of all County buildings, grounds, fleet vehicles, equipment, water systems and County park facility. Public Works is charged with building and renovation of capital projects; preventive maintenance; repair; major systems and equipment replacement; and facility planning. The duties required vary considerably from the more mundane such as toilet repairs to working with contractors to facilitate the construction of new facilities etc. This department is also tasked with the continual maintenance of two former landfill sites, the Sheriff's Department shooting range as well as other facilities not typically viewed by the staff or general public.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Public Works	1	1	1	1
General Properties	4	4	4	4

Future Personnel Needs

- This department requires seasonal support which is being addressed for the first time in the FY2018 budget. Part-time hourly temporary employees are needed during the growing season and when special projects require additional staffing.

BUDGET SUMMARY

PUBLIC WORKS/GENERAL PROPERTIES						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Salaries & Wages	\$ 166,112	\$ 167,712	\$ 171,755	\$ 186,755		8.73%
Fringe Benefits	72,389	71,869	66,845	73,523		9.99%
Purchased Services	150,006	163,064	255,330	266,500		4.37%
Util, Comm, Rentals, Etc.	132,919	130,984	162,510	152,960		-5.88%
Travel & Training	105	-	105	150		42.86%
Dues & Memberships	283	-	250	105		-58.00%
Materials & Supplies	48,922	41,233	52,000	45,750		-12.02%
Capital Outlay	14,469	-	-	-		0.00%
Total Expenditures	\$ 585,205	\$ 574,862	\$ 708,795	\$ 725,743		2.39%

JOINT GOVERNMENTAL AGENCIES

King William County is part of several joint governmental agencies. Some of these agencies are by regional contract such as the Three Rivers Health District, Middle Peninsula Regional Airport Authority, Pamunkey Regional Library, Middle Peninsula Northern Neck Community Service Board, and 3 Rivers Soil and Water District. Others are requirements of the Code of Virginia such as the Community Services Board and Health Department.

Budget Summary

JOINT GOVERNMENTAL AGENCIES						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Local Health Department	\$ 123,906	\$ 135,842	\$ 135,810	\$ 135,810		0.00%
MPNN Community Services Board	\$ 50,325	\$ 50,326	\$ 50,325	\$ 50,325		0.00%
Pamunkey Regional Library	\$ 400,000	\$ 400,000	\$ 399,650	\$ 399,650		0.00%
Membership, MPPDC	\$ 16,891	\$ -	\$ 16,300	\$ -		-100.00%
Middle Peninsula Regional Airport Authority	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000		0.00%
Three Rivers Soil and Water	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		0.00%
Total Expenditures	\$ 626,122	\$ 621,168	\$ 637,085	\$ 620,785		-2.56%

Significant Program Highlights

- The MPPDC membership fee was moved to the Community Development – Planning Department FY 2018 budget.

OUTSIDE AGENCIES

King William County provides support to several community partners who help extend and fill the gap of services not directly provided by local government. A summary of the agencies are listed below.

Budget Summary

OUTSIDE AGENCIES						
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Bay Aging	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		0.00%
LegalAid (Rappahannock Legal Services)	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		0.00%
Upper KW Senior Center	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600		0.00%
Middle KW Senior Center	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600		0.00%
Quin Rivers Agency	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		0.00%
Laurel Shelter Inc	\$ 750	\$ 750	\$ 750	\$ 750		0.00%
Bay Transit	\$ -	\$ 15,000	\$ 13,500	\$ 13,500		0.00%
Rappahannock Community College	\$ 7,814	\$ 7,814	\$ 7,815	\$ 7,815		0.00%
Arts Alive	\$ 10,000	\$ 10,000	\$ 9,000	\$ 9,000		0.00%
Total Expenditures	\$ 30,764	\$ 45,764	\$ 43,265	\$ 43,265		0.00%

PARKS AND RECREATION - ADMINISTRATION

The Department of Parks and Recreation runs the day to day operations of the King William Recreation Park. This fund covers the cost of all expenses at the park including general repair and maintenance. The park provides fields for youth sports, basketball courts for the community members to use, a recreation facility for fitness classes and is open daily for county residents to use at their leisure. Office staff coordinate use of the facilities as well as needed repair and maintenance.

The Parks and Recreation Department staff also plans, markets, and implements programming for the citizens of King William County. Programs include youth, adult, and senior offerings. Examples of programming are fitness classes, sports programs, afterschool and summer child care, instructional classes, and county-wide events like the County Fest. The Department of Parks and Recreation is advised by the Recreation Commission, a nine-member, board-appointed committee that meets monthly to ensure recreational opportunities support the desires of King William County citizens.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Parks and Recreation	2	2	2	3

Future Personnel Needs

- No additional personnel is requested at this time.

BUDGET SUMMARY

PARKS AND RECREATION - ADMINISTRATION

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 71,507	\$ 71,991	\$ 73,895	\$ 73,893	0.00%
Fringe Benefits	33,771	34,220	35,600	40,639	14.15%
Purchased Services	12,094	15,311	21,550	17,353	-19.48%
Util, Comm, Rentals, Etc.	15,787	15,836	20,000	19,550	-2.25%
Travel & Training	465	-	1,000	750	-25.00%
Dues & Memberships	-	26	640	500	-21.88%
Materials & Supplies	13,233	9,620	14,075	14,075	0.00%
Total Expenditures	\$ 146,857	\$ 147,004	\$ 166,760	\$ 166,760	0.00%

COMMUNITY DEVELOPMENT - PLANNING AND ZONING

The Planning and Zoning Department is tasked with implementing the County’s development and environmental regulations and policies. Duties include administering the Zoning Ordinance, Subdivision Ordinance and local, state and federal environmental regulations including wetlands, erosion & sediment control and stormwater management. The department also staffs several committees including the Planning Commission, Board of Zoning Appeals, Wetlands Board and Historical Preservation and Architectural Review Board. The department maintains the County’s GIS mapping system and E-911 addressing.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Planning and Development	4	4	4	4

Future Personnel Needs

- No additional personnel is requested at this time.

BUDGET SUMMARY

PLANNING AND DEVELOPMENT

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Salaries & Wages	\$ 169,657	\$ 179,978	\$ 189,495	\$ 187,648	-0.97%
Fringe Benefits	62,968	65,422	82,530	65,904	-20.15%
Purchased Services	43,136	20,080	10,150	13,900	36.95%
Util, Comm, Rentals, Etc.	6,993	9,617	5,890	6,200	5.26%
Travel & Training	1,065	2,267	1,100	1,100	0.00%
Dues & Memberships	17,524	16,981	1,600	19,900	1143.75%
Materials & Supplies	5,856	5,053	5,000	5,750	15.00%
Total Expenditures	\$ 307,199	\$ 299,398	\$ 295,765	\$ 300,402	1.57%

Significant Budget Highlights

- Moved MPPDC membership back to Planning and Zoning department budget.
- Increased Dues and Membership category with \$600 for Public Access Authority and \$1,500 for Regional Water Supply Plan (mandated by DEQ).

ECONOMIC DEVELOPMENT

The purpose of economic development is to attract businesses, encourage reinvestment in established businesses, and create new jobs. Assisting businesses and industries already located in the County is also a desired component.

BUDGET SUMMARY

ECONOMIC DEVELOPMENT					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Purchased Services	\$ 520	\$ 7,325	\$ 5,000	\$ 10,000	100.00%
Dues & Memberships	-	-	5,000	5,000	0.00%
Materials & Supplies	5,994				
Total Expenditures	\$ 6,514	\$ 7,325	\$ 10,000	\$ 15,000	50.00%

Significant Budget Highlights

- Decreased budget by \$5,000 in purchases services category.
- Increased budget by \$10,000 in FY 2018 due to River Access Tourism Initiative and Broadband Research Project coordinated through the EDA.

MISCELLANEOUS

King William County supports some activities that do not fall into regular categories. The following is a compilation of funds that address a myriad of financial obligations and/or activities considered important to fund.

Budget Summary

MISCELLANEOUS					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Cooperative Extension Service	35,342	27,155	41,600	40,739	(2.1%)
Contingency	-	23,291	105,000	105,000	0.0%
Employee Recognition	-	-	-	5,000	100.0%
Information Technology Services	-	-	10,000	74,700	647.0%
Litter Prevention	-	494	5,000	5,000	0.0%
Medical Examiner	40	180	120	120	0.0%
Radios - Pupil Transportation/TWP Radios	98,339	114,602	125,000	145,000	16.0%
FY 2019 Reassessment	99,196	-	-	195,000	100.0%
Town of West Point Unified Tax Levy	150,000	150,000	151,050	153,015	1.3%
West Point Local Sales Tax	267,048	275,506	225,000	230,000	2.2%
West Point Dispatch Agreement	38,818	44,981	48,650	40,000	(17.8%)
Total Expenditures	\$ 649,965	\$ 636,209	\$ 711,420	\$ 993,574	39.66%

Significant Budget Highlights

- Employee Recognition is to address employee recognition such as service awards and various approved employee events to recognize staff and their contribution to the organization.
- Information Technology Services is to address the anticipated new contract with a service provider and the additional costs associated with monthly service fees and equipment and software upgrades required on an annual basis.
- Radios – Pupil Transportation/TWP Radios is to cover the expenditures related to radios used by both the Public School and the Town of West Point. Costs include their share of expenditures related to the Hanover System and the Motorola Service support.

TRANSFER FROM GENERAL FUND

King William County supports organizations and various activities such as debt service, capital projects, etc. that require General Fund support. The County transfers funds to match State and Federal dollars as well as share support of shared services such as the Regional Animal Shelter.

In FY 2018 the County will be maintaining all debt service for both the King William County Public Schools and the County. In prior years the King William County Public Schools debt service was transferred as part of the annual County contribution.

Budget Summary

TRANSFER - GENERAL FUND					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Transfer to School Fund	10,534,920	10,654,640	10,590,250	8,783,744	(17.1%)
Transfer to Debt Service Fund	572,827	768,786	790,160	3,112,021	293.8%
Transfer to Capital Fund	502,841	275,000	270,000	515,845	91.1%
Transfer to Public Assistance	201,589	147,045	301,285	300,028	(0.4%)
Transfer to Victim-Witness	3,888	3,378	3,505	3,505	0.0%
Transfer to Regional Animal Shelter	153,926	122,006	125,000	125,000	0.0%
Transfer to Water Utility	27,719	48,413	-	100,355	100.0%
Transfer to Sewer Utility	40,581	147,907	96,955	-	(100.0%)
Transfer to CSA Fund	256,458	346,167	379,605	379,605	0.0%
Transfer to VJCCCA Fund	19,766	19,155	18,850	18,850	0.0%
Total Expenditures	\$ 12,314,515	\$ 12,532,497	\$ 12,955,215	\$ 13,338,953	2.96%

Significant Budget Highlights

- King William Public Schools FY 2018 allocation separates out in the FY 2018 categories the base funding as compared to debt service funding. The County and Public Schools debt service is co-mingled within the Transfer to the Debt Service Fund.
- King William Public Schools FY 2018 allocation includes \$220,000 for increases in the Virginia Retirement rates: Retirement 16.32%, Group Life 1.31%, and Retiree Health Care Credit 1.23% totaling 18.86%.
- King William Public Schools FY 2018 allocation includes an additional \$195,000 for increases in the self-funded health insurance program.

DEBT SERVICE

Debt service represents payments of principal and interest on all County indebtedness. Debt service for the schools is included in the County payments effective FY 2018 rather than transferred to the Schools through the budget process.

BUDGET SUMMARY

Debt Service	FY 2017		FY 2018	
	Adopted		Recommended	Paid in Full
County General Obligation CH Project 2002	\$ 345,905	\$	345,053	FY 2029
VML/VACO Finance Program Series 2005	\$ 68,145	\$	71,616	FY 2031
Collateralized Debt 1995B Rental Payment	\$ 114,750	\$	113,300	FY 2018
Radio Communications Series 2012	\$ 261,360	\$	262,163	FY 2026
VRA 2006C Refunding Wastewater	\$ 112,995	\$	115,056	FY 2030
1998 Wastewater Bond	\$ 87,715	\$	-	FY 2017
School Literary Loan 1999	\$ 189,553	\$	-	FY 2017
School Literary Loan 1998	\$ 272,500	\$	265,000	FY 2019
School General Obligation VPSA 1998 B	\$ 39,465	\$	37,677	FY 2019
School General Obligation VPSA 2002 B	\$ 448,128	\$	436,874	FY 2023
School General Obligation VPSA 2002A	\$ 442,705	\$	425,617	FY 2023
School General Obligation VPSA 2003 D	\$ 483,440	\$	464,712	FY 2024
School General Obligation VPSA 2004 B	\$ 41,995	\$	40,462	FY 2025
Schools Collateralized VML/VACO 2013	\$ 91,500	\$	124,290	FY 2031
Schools Collateralized VML/VACO 2007	\$ 147,125	\$	148,750	FY 2033
VPSA 2010-1	\$ 29,340	\$	15,000	FY 2027
VML/VACO 2006 B	\$ 35,755	\$	-	FY 2017
Hamilton Holmes Middle School - TBD	\$ -	\$	346,806	TBD
Total Expenditures	\$ 3,212,376	\$	3,212,376	

SOCIAL SERVICES FUND

The King William Social Services is a locally administered and state supervised agency providing services to citizens of King William County who are unable to provide for themselves and their families in the areas of food, medical health coverage, temporary assistance for those without employment as well as protection for children and adults who are in danger of abuse and/or exploration. We administer our program with 16 staff (12 full time and 4 part time). We also share a part time position of Fraud Investigator with Mathews, Middlesex and King and Queen Counties Departments of Social Services. The Children's Services Act is a county program housed within the King William Social Services agency. The CSA funds services for children in the county who are deemed eligible for services based on emotional and behavioral needs. Funding is allocated on a case by case basis.

PERSONNEL SUMMARY

Full Time Employees

	FY2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Social Services	14.5	14.5	14.5	14.5

BUDGET SUMMARY

SOCIAL SERVICE FUND

	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Expenditures					
Salaries & Wages	\$ 536,948	\$ 533,956	\$ 606,634	\$ 584,918	-3.58%
Fringe Benefits	188,293	157,563	210,045	217,752	3.67%
Purchased Services	22,323	21,474	25,500	39,900	56.47%
Util, Comm, Rentals, Etc.	25,657	17,966	39,005	31,288	-19.78%
Travel & Training	5,427	5,348	4,700	6,200	31.91%
Dues & Memberships	560	425	390	390	0.00%
Materials & Supplies	10,248	13,985	16,250	16,950	4.31%
Joint Operations	221,945	197,610	253,304	225,926	-10.81%
Total Expenditures	\$ 1,011,401	\$ 948,327	\$ 1,155,828	\$ 1,123,324	-2.81%
Revenues					
Federal Revenue	\$ 517,377	\$ 491,684	\$ 556,320	\$ 536,605	-3.54%
State Revenue	\$ 283,077	303,081	294,520	283,016	-3.91%
Transfer from the General Fund	\$ 201,589	147,045	301,285	300,028	-0.42%
Recovered Cost	\$ 4,027	3,871	3,703	3,675	-0.76%
Total Revenue	\$ 1,006,070	\$ 945,681	\$ 1,155,828	\$ 1,123,324	-2.81%

Significant Budget Highlights

- Salaries & Wages category reflects a 2% increase effective August 2017 for DSS staff.

COMPREHENSIVE SERVICES ACT (CSA) FUND

The Comprehensive Services Act (CSA) is a state-mandated interagency program that provides access to funding for contracted services for children and their families in the community. Referrals for the program originate in four areas: the special education division of public schools, the Juvenile Court Services Unit, Community Services Board, and the Department of Social Services. The Program's mission is to support families by providing community-based services for at-risk youth. Program leadership and oversight is provided by the multidisciplinary Community and Policy Management Team (CPMT), made up of County leaders. Families and children in the Program are from various backgrounds and situations, to include children in foster care, juveniles involved with the courts and at risk for out-of-home placement, students unable to cope effectively in a public school setting, and children with behavioral/emotional issues that may necessitate a secure therapeutic environment.

BUDGET SUMMARY

CSA FUND					
	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
CSA Services	\$ 589,449	\$ 698,834	\$ 812,000	\$ 812,000	0.00%
Total Expenditures	\$ 589,449	\$ 698,834	\$ 812,000	\$ 812,000	0.00%
Revenues					
State Revenue	\$ 292,016	\$ 379,904	\$ 432,395	432,395	0.00%
Other Revenue	-	-	-	-	0.00%
Transfer from the General Fund	256,143	346,167	379,605	379,605	0.00%
Fund Balance	-	-	-	-	0.00%
Total Revenue	\$ 548,159	\$ 726,071	\$ 812,000	\$ 812,000	0.00%

REGIONAL ANIMAL SHELTER

The Regional Animal Shelter is located in King William County but is run by King William and King and Queen Counties. The shelter is open 365 days a year, and its primary responsibility is to promote the safety and welfare of citizens and animals in the King William and King & Queen County communities. Personnel maintains the animal shelter, where animals from King William County and King and Queen County are housed pending redemption by owners, adoption by citizens, euthanasia, or other disposition as provided by statute, ordinance and regulation. Social media and newspaper advertisements are used to aid adoption efforts.

PERSONNEL SUMMARY

Full Time Employees

	FY 2015 Full Time Equivalents	FY 2016 Full Time Equivalents	FY 2017 Full Time Equivalents	FY 2018 Full Time Equivalents Recommended
Planning and Development	4.5	4.5	4.5	4.5

Future Personnel Needs

- No additional personnel are requested at this time.

BUDGET SUMMARY

REGIONAL ANIMAL SHELTER (RAS)

	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Expenditures					
Salaries & Wages	\$ 126,035	\$ 142,861	\$ 152,725	\$ 150,795	-1.26%
Fringe Benefits	53,454	49,875	52,855	51,460	-2.64%
Purchased Services	72,927	4,598	5,480	5,480	0.00%
Util, Comm, Rentals, Etc.	14,177	12,537	15,025	16,500	9.82%
Travel & Training	-	-	200	350	75.00%
Other Non-Personal	90	90	100	250	150.00%
Dues & Memberships	75	95	100	100	0.00%
Materials & Supplies	38,010	39,155	40,795	42,345	3.80%
Miscellaneous Expenses Related to Animals	18,070	18,568	18,370	18,370	0.00%
Capital Outlay	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Total Expenditures	\$ 322,838	\$ 267,779	\$ 285,650	\$ 285,650	0.00%
Revenues					
Charges for Services	\$ 8,429	\$ 7,960	\$ 7,600	\$ 7,600	0.00%
Restricted Miscellaneous Revenue	18,471	22,106	14,350	17,250	20.21%
Recovered Costs	155,168	123,075	132,500	130,000	-1.89%
Transfer from General Fund	153,926	122,006	125,000	125,000	0.00%
Use of Restricted Fund Balance	355	365	6,200	5,800	-6.45%
Total Revenue	\$ 336,349	\$ 275,512	\$ 285,650	\$ 285,650	0.00%

Significant Budget Highlights

- Utilizing janitorial service contracted with King William County. This is to address additional time by staff to maintain a daily monitoring log on each animal required by 2VAC5-111, Chapter 111 Public and Private Animal Shelters

WATER

King William County provides high quality water services to select residential, commercial, and industrial customers located within the County. Connection fees and user charges support operation and maintenance, administration, facilities' repairs, and debt service. The County Finance Department provides billing services for the water, while Public Works administers the fund and supervises water services staff.

PERSONNEL

Full Time Employees

	FY 2015 Full Time Equivalent	FY 2016 Full Time Equivalent	FY 2017 Full Time Equivalent	FY 2018 Full Time Equivalent Recommended
Water Department	1	1	1	1

Future Personnel Needs

- Seasonal temporary staffing is needed to address activities as they arise and staff are unavailable due to workload or out due to illness/vacation. Requesting \$15,000 in hourly wages to address these needs.

Budget Summary

WATER FUND						
	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18	
Expenditures						
Salaries & Wages	\$ 47,719	\$ 48,794	\$ 49,770	\$ 49,770		0.00%
Fringe Benefits	20,384	19,959	15,095	15,095		0.00%
Purchased Services	19,548	53,499	19,500	75,000		284.62%
Util, Comm, Rentals, Etc.	12,912	16,057	14,650	8,000		-45.39%
Travel & Training	20	50	1,000	-		-100.00%
Dues & Memberships	-	182	200	350		75.00%
Materials & Supplies	18,199	17,401	19,940	20,000		0.30%
Transfers (Capital Projects/Debt Service0	316,371	130,514	100,355	100,355		0.00%
Total Expenditures	\$ 435,153	\$ 286,456	\$ 220,510	\$ 268,570		21.79%
Revenues						
Water Connection Fees and Meter Sales	\$ 260,049	\$ 348,171	\$ 220,510	\$ 295,000		33.78%
Other Income	296	-	-	-		0.00%
Transfer from General Fund	27,719	48,413	-	-		0.00%
Fund Balance	-	-	-	-		0.00%
Total Revenue	\$ 288,064	\$ 396,584	\$ 220,510	\$ 295,000		33.78%

SEWER

Hampton Roads Sanitation District (HRSD) manages and bills for sewer services within the County. Select residences, businesses, and industrial properties have sewer services.

Budget Summary

WASTEWATER FUND (SEWER)					
	FY15	FY16	FY 17	FY18	FY17
Expenditures	Actual	Actual	Adopted	Recommended	to FY18
Purchased Services (HRSD/Govt Board Authorities)	\$ 69,938	146,657	97,600	51,000	-47.75%
Transfers (Debt Service)	\$ 100,581	101,807	100,355	-	-100.00%
Total Expenditures	\$ 170,519	\$ 248,464	\$ 197,955	\$ 51,000	-74.24%
Revenues					
Charges for Connection Fees	\$ 185,505	\$ 141,647	\$ 101,000	\$ 101,000	0.00%
Other Income	-	-	\$ -	-	0.00%
Fund Balance	40,581	147,907	\$ 96,955	-	-100.00%
Total Revenue	\$ 226,086	\$ 289,554	\$ 197,955	\$ 101,000	-48.98%

PARKS AND RECREATION PROGRAMS

This fund shows revenue and expenditures from individual parks and recreation programs.

BUDGET SUMMARY

PARKS AND RECREATION					
Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
Parks and Recreation Programs	\$ 14,101	\$ 16,590	\$ 42,262	\$ 42,500	0.56%
Community Recreation	3,319	3,275	4,275	5,000	16.96%
Clubs and Groups	5,648	5,228	6,280	6,850	9.08%
Instructional Classes	90	487	-	-	0.00%
Special Events	\$ 2,310	\$ 3,292	\$ 4,551	\$ 4,900	7.67%
Youth Programs	\$ 45,949	\$ 46,464	\$ 48,454	\$ 50,000	3.19%
Summer Sneakers	21,647	25,355	31,873	32,500	1.97%
Youth Art Classes	-	-	-	-	0.00%
Total Expenditures	\$ 93,064	\$ 100,691	\$ 137,695	\$ 141,750	2.94%
Revenues					
Parks and Recreation Program Fees	\$ 14,386	\$ 20,342	\$ 34,000	\$ 34,000	0.00%
Community Recreation	4,339	5,208	3,050	5,000	63.93%
Instructional Classes	625	3,174	150	250	66.67%
Special Events	-	-	2,900	2,500	-13.79%
Youth Programs	91,953	83,801	95,000	100,000	5.26%
Prior Year Revenue	1,538	420	-	-	0.00%
Use of Restricted Fund Balance	-	-	2,595	-	-100.00%
Total Revenue	\$ 112,841	\$ 112,945	\$ 137,695	\$ 141,750	2.94%

EMS BILLING

EMS billing obtains financial reimbursement for the cost of providing medically necessary emergency ambulance transportation by billing private insurance companies, Medicare, or Medicaid. The majority of citizens have prepaid these costs through their own private insurance companies or through Medicare or Medicaid in the form of federal taxes. EMS Billing is considered a special revenue fund and is accounted for separately from the general fund budget. Funds collected are distributed between volunteer rescue squads.

BUDGET SUMMARY

EMERGENCY MANAGEMENT SERVICES BILLING						
	FY15	FY16	FY 17	FY18	FY17	
Expenditures	Actual	Actual	Adopted	Recommended	to FY18	
Purchased Services	22,833	\$ 24,957	\$ -	\$ -		0.00%
Util, Comm, Rentals, Etc.	4,114	\$ 3,261	\$ -	\$ -		0.00%
Payments	11,359	\$ 11,848	\$ 101,000	\$ 38,632		-61.75%
Dues & Memberships	-	\$ -	\$ -	\$ -		0.00%
Materials & Supplies	26,958	\$ 20,021	\$ -	\$ -		0.00%
Fund Balance (20% Revenue)	-	\$ 28,455	\$ 25,250	\$ 90,143		
Total Expenditures	\$ 65,264	\$ 88,542	\$ 126,250	\$ 128,775		2.00%
Revenues						
Insurance Reimbursement Revenue	\$ 150,655	\$ 88,542	\$ 126,500	\$ 128,775		1.80%
Total Revenue	\$ 150,655	\$ 88,542	\$ 126,500	\$ 128,775		1.80%

VIRGINIA PENINSULA PUBLIC SERVICE AUTHORITY (VPPSA)

Virginia Peninsulas Public Service Authority (VPPSA) is a regional governmental organization which provides waste management services to King William County. Recycling facilities are also available at each of the four County locations.

BUDGET SUMMARY

REFUSE DISPOSAL

Expenditures	FY15 Actual	FY16 Actual	FY 17 Adopted	FY18 Recommended	FY17 to FY18
VPPSA - Transfer Station	\$ 399,258	\$ 411,008	\$ 411,940	\$ 418,806	1.67%
VPPSA - Convenience Sites	172,985	170,835	168,085	156,498	-6.89%
Engineering Services	37,691	54,114	42,120	40,264	-4.41%
Electrical Services	80	71	80	-	-100.00%
VPPSA - Administrative Fees	12,226	-	10,290	10,500	2.04%
VPPSA - Disposal Charges	166,584	196,377	196,985	200,706	1.89%
VPPSA - Recycling	14,237	15,225	14,460	15,568	7.66%
VPPSA - Household Chemical	-	6,344	5,410	6,357	17.50%
Total Expenditures	\$ 803,061	\$ 853,974	\$ 849,370	\$ 848,699	-0.08%

**FIVE YEAR RECOMMENDED
CAPITAL IMPROVEMENTS PLAN**

PROJECT PRIORITY	GENERAL	Fund	FY2018	FY2019	FY2020	FY2021	FY2022	NOTES
<u>GENERAL</u>								
<u>Circuit Court Office</u>								
L	Circuit Court Office - Scanner	TBD	\$	30,000.00				Plat Scanner - Will not be replacing existing equipment; Public will use machine; Machine will be used daily; Currently we make copies in two sections (11x17).
<u>County Administration</u>								
H	Administration - Broadband Initiative	General Fund	\$	225,000.00	\$	-		Broadband initiative - collaborate with other localities and/or partner with vendors/suppliers.
NR	Administration - Replace Service for Bright Service	TBD			\$	47,000.00		Server to support Bright system is recommended to be replaced every 5 years.
H	Administration - Administration Bldg. Carpet Replacement	TBD	\$	25,000.00	\$	25,000.00		Carpet is buckling in several locations creating tripping hazards for customers and staff - CA Request
M	Administration - Courthouse Build Out	TBD			\$	250,000.00		Sheriff Walton - Build out of unfinished area in Courthouse. Will be built as a Sheriff's Office Training Area. Furniture needs would be addressed in FY2019.
H	Multiple Departments - Vehicle Replacement	Capital Fund - 310	\$	165,000.00	\$	135,000.00	\$	FY2018 - Public Works - One Vehicle Approx. \$25K; FY2018 - Planning - One Vehicle Approx. \$25K; FY2018 DSS - One Vehicle Approx. \$25K; FY2019 - Public Works/Facilities - One Vehicle Approx. \$25K; FY2019 - RAS One Vehicle Approx. \$20K; FY2020 - Planning & Building - One Vehicle Approx. \$25K;
<u>Health & Human Services</u>								
L	Dept. of Social Services - Security Updates	TBD				\$	10,000.00	Security cameras and monitors at McAlister Building at front and back door.
<u>Parks and Recreation</u>								
M	Parks and Recreation - Replace Playground Equipment and Relocate Site	General Fund	\$	80,000.00				Multy phased project: Demo/relocate existing playground; Move site and restore existing site for gravel additional gravel parking; Prep new site for playground area; Tree and stump removal; Grade or prep ground for playground and adjacent concrete pad; pour slab; procure new playground equipment and install; finish landscaping of new playground and move any existing equipment that will be retained.
M	Parks and Recreation - Bathroom Remodel	TBD				\$	15,000.00	Removal of wooden stalls, toilets and stained sinks. Scour concrete floor and paint with permanent paint sealing with clear coat. Etc.
NR	Parks and Recreation - Drainage Evaluation	General Fund	\$	26,500.00				Phase II of determining the remedies for drainage issues at the Park.
NR	Parks and Recreation - Drainage Improvements	TBD	\$	75,000.00	\$	75,000.00		Upon completion of drainage evaluation there may be some needed drainage improvements. This amount is strictly a HOLDING amount in case it is needed.
L	Parks and Recreation - Concession Stand Project	TBD				\$	18,000.00	Remodel concession stand area clearing out wooden cabinets, rewire, new awning, replace concession window, purchase stainless steel movable shelving units for cleanliness and versatility of work area.
<u>General Properties</u>								

PROJECT PRIORITY	GENERAL	Fund	FY2018	FY2019	FY2020	FY2021	FY2022	NOTES
H	General Properties - HVAC Replacements and Upgrades	TBD		\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -	Replace three (3) back units at Administration Building and Health Human Services Building
H	General Properties - Lighting Replacement	General Fund	\$ 20,645.00	\$ 20,975.00	\$ 21,311.00	\$ -	\$ -	Ongoing Project
L	General Properties - Demolish Old White House	TBD					\$ 25,000.00	Property condemned; Cost the County \$27/yr to insure contents (storage by various departments). One Zero Turn Mower; Replace existing equipment but retain as a backup for the department.
L	General Properties - Mower	General Fund	\$ 19,000.00					
<u>Regional Animal Shelter</u>								
L	RAS - Building Extension Per Compliance	General Fund/Split with K&Q	\$ 100,000.00					Per new regulations governing infectious and contagious disease. 2VAC5-111-30
<u>Registrars Office</u>								
H	Registrars Office - Voting Machines	General Fund	\$ 22,200.00	\$ 22,200.00	\$ 22,200.00			Ongoing Project - Part of a five year agreement.
GENERAL TOTAL			\$ 658,345.00	\$ 353,175.00	\$ 600,511.00	\$ 203,000.00	\$ 140,000.00	
<u>UTILITIES</u>								
<u>Public Utilities</u>								
M	Admin Water System Improvements	TBD		\$ 40,000.00				water system will address hard water and heavy mineral issues.
M	Public Works - Painting and Cleaning of Central Garage Water Tower	TBD					\$ 166,360.00	Proposed to extend the life of the water tower and maintain efficiencies.
H	Fontainebleau Pump Upgrade	TBD	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	Recommended to be addressed by B. Schardein
UTILITIES TOTAL			\$ -	\$ 40,000.00	\$ 50,000.00	\$ -	\$ 166,360.00	
<u>PUBLIC SAFETY</u>								
<u>Volunteer Fire and Emergency Services</u>								
H	Fire and Rescue Replacement Capital*	General Fund Grant \$237,500/EMS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	Turnout Gear, Respirators, etc.
L	KWVF&R - Ambulance 14	Revenue \$12,500 EMS Revenue	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	Replace 17 year old ambulance.
L	KWVF&R - Cascade/Compressor	\$3K/Grant \$12K	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	Per Stations Requested Needs
L	KWVF&R - Cardiac Monitors	Grant	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	Per Stations Requested Needs
H	Mangohick VF&R - Engine 2	TBD	\$ -	\$ 450,000.00	\$ -	\$ -	\$ -	Per Stations' Requested Needs
H	Mangohick VF&R - Tanker 2	TBD	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	Per Stations' Requested Needs
H	Mangohick VF&R - Brush 2	TBD	\$ -	\$ -	\$ -	\$ 125,000.00	\$ -	Per Stations' Requested Needs
H	Mangohick VF&R - Ambulance 13	TBD	\$ -	\$ -	\$ 250,000.00	\$ -	\$ -	Per Stations' Requested Needs
H	Mangohick VF&R - Cascade/Compressor	General Fund	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	Per Stations' Requested Needs
H	WPVF&R - Quint 3	TBD	\$ -	\$ -	\$ 425,000.00	\$ 425,000.00	\$ -	Per Stations' Requested Needs

PROJECT PRIORITY	GENERAL	Fund	FY2018	FY2019	FY2020	FY2021	FY2022	NOTES
		Grant \$237,500/General						
H	WVVF&R - Ambulance 33	Fund \$12,500	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	Per Stations' Requested Needs
H	WPVF&R - Extrication Tools	TBD	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	Per Stations' Requested Needs
H	WPVF&R - Cardiac Monitors	TBD	\$ -	\$ -	\$ -	\$ 60,000.00	\$ 60,000.00	Per Stations' Requested Needs
<u>Sheriff's Office</u>								
	Records Management and CAD System and							DaPro bought out by IDNetworks - they will migrate data and we can achieve a \$56K savings if work is initiated prior to August 2017
H	Computer/Server/Peripheral Equipment	Capital Fund - 310	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	
L	Sheriff Impound Lot at Courthouse	TBD	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	
PUBLIC SAFETY TOTAL			\$ 853,000.00	\$ 510,000.00	\$ 985,000.00	\$ 720,000.00	\$ 140,000.00	
<u>SCHOOLS</u>								
H	Replace HVAC Units	School Reserve	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	
H	Classroom & Cafeteria Furniture	School Reserve	\$ 40,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	
H	Bus Replacement and Service Vehicles Replacement	School Reserve	\$ 300,000.00	\$ 264,000.00	\$ 270,000.00	\$ 276,000.00	\$ -	
NR	District Technology Infrastructure & Security	School Reserve	\$ 173,000.00	\$ -	\$ -	\$ 250,000.00	\$ -	
	Computer Technology	School Reserve	\$ 200,000.00					
L	Demolition of Pine Building	TBD	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	
NR	Replacement of Treatment Plant Components	TBD	\$ -	\$ -	\$ -	\$ 250,000.00	\$ -	
H	Remodel/Expansion of Middle School	Capital Financing/Proffer Cash	\$ 12,750,000.00	\$ -	\$ -	\$ -	\$ -	
L	Auditorium	Capital Financing				\$ 11,000,000.00	\$ -	
SCHOOL TOTAL			\$ 13,503,000.00	\$ 329,000.00	\$ 335,000.00	\$ 11,891,000.00	\$ -	School requested \$853K for FY18 but considering requesting \$200K from Proffer cash to address this \$200K need in FY17.
ALL CATEGORIES TOTAL			\$ 15,014,345.00	\$ 1,232,175.00	\$ 1,970,511.00	\$ 12,814,000.00	\$ 446,360.00	

Funding Categories	
Capital Financing	\$ 11,915,000.00
EMS Billing Revenue Funds	\$ 15,500.00
Funded Internal Department Budget	\$ -
General Funds	\$ 515,845.00
Grant Funds (Four 4 Life, Fire Program, etc.)	\$ 517,000.00
Capital Fund - 310	\$ 413,000.00
Proffer Funds	\$ 835,000.00
School Reserve	\$ 753,000.00
King & Queen County Share of RAS	\$ 50,000.00
	\$ 15,014,345.00

Updated 3.15.2017