

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
MEETING OF AUGUST 22, 2016**

A regular meeting of the Board of Supervisors of King William County, Virginia, was held on the 22nd day of August, 2016, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building.

RE: CALL TO ORDER

The Chairman called the meeting to order.

RE: ROLL CALL

The members were polled:

William L. Hodges	Aye
Travis J. Moskalski – Vice Chairman	Aye
David E. Hansen	Aye
Robert W. Ehrhart II	Aye
Stephen K. Greenwood – Chairman	Aye

Also in attendance:

Bobbie Tassinari, Acting County Administrator
Daniel M. Stuck, County Attorney

RE: MOMENT OF SILENCE

The Chairman called for a moment of silence.

RE: PLEDGE OF ALLEGIANCE

The Chairman led the pledge of allegiance.

RE: REVIEW AND ADOPTION OF MEETING AGENDA

There was general discussion of the meeting agenda items.

Supervisor Moskalski moved for the adoption of the agenda for this meeting as presented by the Acting County Administrator with the following changes: under Old Business the resolution under item 9a was revised and now becomes Resolution 16-53(R); motion was seconded by Supervisor Ehrhart. The members were polled:

T. J. Moskalski	Aye
D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
S. K. Greenwood	Aye

**RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF
3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC
HEARING MATTERS**

Chairman Greenwood opened the Public Comment Period.

1. Pastor Evelyn Penn, with Crossroads Mission Center on Sharon Road, gave a brief summary of things the mission has to offer citizens. She noted that community members have expressed areas of need such as parental support groups, children summer feeding program, transportation, clothing items supplied to school nurses for children in need, and use of the facility as a cooling center when needed. The organization would like to focus on one or two projects that would benefit the community. She suggested that the Board of Supervisors can help the effort by encouraging businesses to work with the Mission Center to help those in need. She works part-time and is typically at the Center each Friday. The Center will be holding an open house on October 22nd from 11:00 a.m. until 2:00 p.m. She also shared that “Messy Church” is held on the first Wednesday of every month, when families can come in from 6 to 8:00 p.m. to have a meal, participate in crafts and activities, and followed by a celebration time. Movie Night Out, previously coordinated by Parks and Recreation, is now held indoors at the Center. Services are offered to all citizens of the county including the Town of West Point.

Supervisor Ehrhart mentioned that the occupancy capacity has to be considered should the facility be used as a cooling center. He would like to see the summer feeding program move forward and feels the support would be beneficial.

Ms. Penn has discussed the summer feeding program with Anne Mitchell, Director of Social Services, and they are working on the details of participation. She will check on the occupancy capacity for the facility and will supply the findings.

2. Mr. Ben Schumaker, of the 4th District, complimented the recently held County Fest event. He was a little disappointed there were no Board of Supervisor members in attendance. He feels this is a great opportunity for elected officials to meet and mingle with citizens. He had the opportunity to speak with the Sheriff and other County Staff while at the event.

RE: CONSENT AGENDA

Supervisor Moskalski moved for approval of the items on the Consent Agenda, motion was seconded by Supervisor Hodges.

The Chairman called for any discussion.

There being no discussions the consent agenda was approved by the following roll call vote:

D. E. Hansen Aye
R. W. Ehrhart II Aye
W. L. Hodges Aye
T. J. Moskalski Aye
S. K. Greenwood Aye

a. Minutes:

- i. Regular Monthly Meeting of June 27, 2016
- ii. Regular Monthly Meeting of July 25, 2016

b. Claims against the County for the month of August, 2016, in the amount of \$1,080,329.94 as follows:

(1) General Fund Warrants #82522-82620 in the amount of \$144,938.05; ACH Direct Payments #7891-7971 in the amount of \$457,644.05; Direct Deposits #22386-22512 in the amount of \$223,695.28; and Electronic Tax Payment in the amount of \$124,990.01.

(2) For informational purposes, Social Services expenditures for the month of August, 2016, Warrants #311039-311054 in the amount of \$5,827.24 and #311064-311066 in the amount of \$10,007.61; ACH Direct Payments #1772-1782 in the amount of \$6,699.00; Direct Deposits #3803-3821 in the amount of \$45,111.23; and Electronic Tax Payment in the amount of \$16,971.90.

(3) For informational purposes, Comprehensive Services Act Fund expenditures for the month of August, 2016, Warrants #82621-82626 in the amount of \$20,123.67; and ACH Direct Payments #7972-7976 in the amount of \$24,321.90.

(4) There were no tax refunds for the month of August, 2016.

c. Resolution 16-58 – Setting the Personal Property Tax Relief Percentage (PPTRA) for the Personal Property 2016 Billing –

Resolution 16-58
Setting the Personal Property Tax Relief Percentage for the
Personal Property 2016 Billing in Accordance with the 2004-2005 Changes
to the Personal Property Tax Relief Act of 1998

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code 58.1-3523, et seq. (“PPTRA”), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session 1 (Senate Bill 5005), and the provisions of item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-2006 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

WHEREAS, the Board of Supervisors adopted King William County Code Sections 70-149 and 70-150 on December 12th 2005 implementing the 2004-2005 changes to the Personal Property Tax Relief Act of 1998, in response to these legislative enactments; and

WHEREAS, such County Code sections provide that the Board shall annually set the rate of tax relief on qualifying vehicles at a level that is anticipated to fully exhaust tax relief funds provided to the County by the Commonwealth; and

WHEREAS, Section 70-150 provides that personal property tax relief shall be applied so as to eliminate personal property taxation on qualifying vehicles with an assessed value of One Thousand Dollars (\$1,000.00) or less; and

WHEREAS, the County Treasurer has received the amount of relief in the County's block grant from the State, and made a projection based upon the County's historical growth in personal property tax values of the level necessary to fully exhaust the PPTRA relief fund provided to the County by the Commonwealth, as called for in the ordinance; and

WHEREAS, it is necessary for this Board to establish the allocation of tax relief for the first Twenty Thousand Dollars (\$20,000.00) in assessed value of other qualifying vehicles; and

WHEREAS, the Board has been informed that for the 2016 calendar year, the remaining relief funds available will be sufficient to provide a reduction of Forty percent (40%) in the tax bill of such qualifying vehicles valued at greater than \$1,000.

NOW THEREFORE BE IT RESOLVED, this 22nd day of August, 2016, that for calendar year 2016, qualifying vehicles with assessed values of more than One Thousand Dollars (\$1,000.00) shall have their tax computed by reducing the amount otherwise owed on the first Twenty Thousand Dollars (\$20,000.00) of assessed value of such qualifying vehicle by a dollar amount equal to Forty percent (40%) of the amount otherwise owed.

RE: BOARD PRESENTATIONS

a. Resolution 16-57 – Community Services Board Performance Contract –

Mr. Charles Walsh, Executive Director – Mr. Walsh thanked the Board for its continued support during the past year. He also thanked Ms. Anne Mitchell, the appointed King William representative to the MP-NN Community Services Board (CSB), and said she serves King William citizens very well. He provided an annual update on services provided to King William County residents by the CSB. He also presented and reviewed the FY 16/17 Biennium Operating Budget and Performance Contract with the Board and asked that they adopt a Resolution indicating its approval. He reported the CSB has approved these documents. He explained the performance contract with the Department of Behavioral Health and Developmental Services stipulates each locality represented by the CSB must have an opportunity to review and approve the operating budget and contract annually.

The Chairman called for any discussion.

Supervisor Ehrhart questioned the total local match made by King William County. Mr. Walsh explained the local match is determined by per capita.

Supervisor Hansen questioned that the local contribution for FY17 is assumed to be the same as FY16. He also questioned the total administrative cost and if this is an expected cost for an organization of this size. Mr. Walsh explained the performance report presented is a summary of the dollars that the county provided to the organization for FY16 and has nothing to do with FY17. He noted the administrative cost, which includes operating costs, is somewhere between 12 and 15% for this very large organization.

Supervisor Ehrhart moved for approval of Resolution 16-57, motion was seconded by Supervisor Moskalski. The members were polled:

R. W. Ehrhart II	Aye
W. L. Hodges	Aye
T. J. Moskalski	Aye
D. E. Hansen	Aye
S. K. Greenwood	Aye

RESOLUTION 16-57
Middle Peninsula-Northern Neck
Community Services Board
Approval of Performance Contract

WHEREAS, §37.2-508 of the *Code of Virginia* [1950] as amended, requires each Community Services Board to submit, to the governing body of each political subdivision that established it, a biennium Performance Contract for community mental health, intellectual disabilities, and substance use services for its approval prior to submission of the contract to the Virginia Department of Behavioral Health and Developmental Services; and

WHEREAS, the Middle Peninsula Northern Neck Community Services Board has put forward its proposed FY 17/18 Biennium Performance Contract for approval by the Boards of Supervisors of its governing counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County, Virginia, that the FY 17/18 Biennium Performance Contract prepared by the Middle Peninsula Northern Neck Community Services Board presented to the Board is hereby approved and may be forwarded to the Department of Behavioral Health and Development Services as further required.

b. VDOT Update – Mr. Ron Peaks, Assistant Residency Administrator
Saluda Residency – Mr. Peaks gave an update of the recent VDOT activities in the county. VDOT crews have been busy catching up with repairing pot holes and drainage issues. The first round of mowing for secondary roads is complete, with second round starting next week; primary routes have been scheduled with contractors to begin this week. Boom axing is also being done to clean up vegetation behind guardrails and in the rights-of-way. Ditching crews have also been working to try and alleviate standing water issues. Patching has also been occurring throughout

the county. VDOT recently purchased equipment to perform patching and crews have been taking care of some of the larger areas, versus using contractors, which seems to be working out for the better. Paving has started on Route 30 from outside of West Point to Black Gum Road. Additionally, paving will begin on Dunluce Road, Route 613, in the next few weeks for a projected completion in October.

Supervisor Hodges asked for a status update on several reported complaints on farming equipment damage due to heavy vegetation. Mr. Peaks said best efforts have been made for these types of issues with boom axing work currently being performed. He will check the status on the reported complaints.

Supervisor Hansen asked for a telephone number for citizens to report road issues such as pot holes. Mr. Peaks shared that the number to report road issues is 1-800-FOR-ROAD.

Supervisor Ehrhart noted a reported low spot on Route 604, Herring Creek Road, and asked if there is any proposed work for this area. He commented on the paving updates provided by VDOT have been very helpful. Mr. Peak said they are looking at adding some of the paving work on Route 604, if time allows. He speculated that possibly right-of-way work is being performed and marked in this area.

RE: OLD BUSINESS

a. Resolution 16-53(R) – Revision to the King William County Procurement Policy – Ms. Bobbie Tassinari, Director of Financial Services – Ms. Tassinari briefly summarized the resolution before the Board that requests a revision to the procurement policy to raise the threshold for departmental purchases from \$500 to \$1,000, and the issuance of purchase orders only at the \$1,000 level.

The Chairman called for any discussion.

Supervisor Ehrhart moved for approval of Resolution 16-53(R), motion was seconded by Supervisor Moskalski. The members were polled:

W. L. Hodges	Aye
T. J. Moskalski	Aye
D. E. Hansen	Aye
R. W Ehrhart II	Aye
S. K. Greenwood	Aye

RESOLUTION 16-53(R)
REVISION OF THE KING WILLIAM COUNTY
PROCUREMENT POLICY

WHEREAS, King William County is required to follow the provisions of the Virginia Public Procurement Act as it applies to purchases made by the officers, departments and agencies of the County; and

WHEREAS, §§ 2.2-4343 and 15.2-1231 of the Code of Virginia authorize local governments to establish centralized purchasing systems and, by adoption of a qualifying purchasing policy, supersede many of the requirements of the Virginia Public Procurement Act; and

WHEREAS, the Board adopted the King William County Procurement Policy on January 26, 2015, by Resolution 15-04; and

WHEREAS, the Director of Financial Services has recommended a change in the minimum purchase amount requiring documented competition and issuance of a purchase order and the Board finds an adjustment is appropriate.

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors does hereby amend Sections 2-1 and 2-3 of the King William County Procurement Policy to read as follows:

2-1. Delegation of authority.

The Purchasing Agent shall serve as the principal public purchasing official for the County and shall be responsible, under the supervision of the Board, for the procedures and methods used in the procurement of all goods, services, insurance, and construction as well as the management and disposal of surplus materials. The authority of the Purchasing Agent shall specifically, but without limitation, include the authority to select the method of procurement to be used and the authority to negotiate and execute contracts on behalf of the County for any and all procurements or for the disposition of materials. The Purchasing Agent shall ensure that all purchasing activities are conducted in accordance with the provisions of this policy. The Purchasing Agent may not delegate approval of the use of competitive negotiation instead of competitive sealed bidding as required by Subparagraph (h) of Section 2-3 of this policy, the declaration of a purchase as sole source as provided in Subparagraph (e) of Section 2-4 of this policy, nor the signing of purchase orders for amounts greater than \$3,000. In other matters the Purchasing Agent may delegate his authority to a duly authorized agent or agents.

Unless the Purchasing Agent specifically provides to the contrary, each administrator, as defined in this policy, is authorized and shall be responsible for initiating purchases in accordance with this policy for all goods and services to be used by the agency under such administrator. Such administrator may delegate the authority to make purchases to an agent or agents under his control, but every purchase in excess of \$1,000.00 shall be approved by the administrator. Any purchase in excess of \$1,000 shall require a request for purchase from the using agency and a corresponding purchase order issued by the Purchasing Agent. Every formal contract and purchase order shall be executed by the Purchasing Agent. The administrator shall indicate approval of any purchase requiring the same by signing the request for the purchase. The authority of the Purchasing Agent does not include approval of specific items to be procured by the Department of Social Services, the Constitutional Officers, or other public bodies who have by agreement become subject to this policy, when sufficient funds have been appropriated to such entity or officer for the purpose of the procurement and this policy has been followed. The Purchasing Agent with regard to such entities and officers shall, however, by signing all purchase orders for such procurements prior to the placement of a firm order, certify compliance with this policy and any procedures issued pursuant to it. The Purchasing Agent shall not execute a purchase order if such procurement has not been in compliance with this policy and any procedures developed pursuant to it.

2-3. Competition requirements.

Prior to any purchase of goods or services, reasonable price competition is desired. Reasonable price competition shall depend on the amount of the purchase and is defined in the following circumstances:

(a) For purchases in the amount of \$1,000 or less, no permanent documentation of solicitation of prices is required. The individual making the purchase is expected to compare prices by telephone, catalog or other appropriate means.

(b) For purchases in excess of \$1,000 and not greater than \$3,000, telephone calls shall be placed to at least two suppliers of the item. Oral quotes shall be obtained from the suppliers and a memo of the telephone conversation shall be made showing the item requested, date, time, company name, and price quoted.

(c) For purchases in excess of \$3,000 but not greater than \$10,000 at least three (3) suppliers shall be contacted. Telephone (provided a memorandum is made of the supplier called and the item on which the quote is requested) or written contacts are acceptable. Documentation is required. Requests for quotation may also be posted on the County's web site and on the purchasing web site maintained by the Virginia Department of General Services if deemed appropriate by the Purchasing Agent. Prospective suppliers shall be required to submit a written quote within a specific time stated in the solicitation in order to receive further consideration.

(d) For purchases in excess of \$10,000 but not greater than \$60,000, written solicitations and quotes are required and at least four (4) suppliers shall be contacted. Telephone solicitations for purchases less than \$20,000 (provided a written memorandum is made of the supplier contacted and the item on which the quote is requested) are acceptable. The supplier shall be required to submit a written quote within the specified time to be further considered. Requests for quotation shall be posted, at least fifteen (15) days prior to the due date, on the County's web site and on the purchasing web site maintained by the Virginia Department of General Services and, if deemed appropriate by the Purchasing Agent, may be published in a newspaper of general circulation in King William County.

(e) When a procurement transaction is made under (a), (b), (c) or (d) above the purchase shall be made from the offeror quoting the lowest price or best value unless the Administrator, using the evaluation factors in this policy for competitive negotiation or competitive sealed bidding as the case may be, documents in writing the reason for the determination that in the best interest of the county such purchase should be made from another offeror quoting a higher price. Such determination for purchases in excess of \$3,000 shall be approved by the Purchasing Agent.

(f) Purchases other than those set out in the following subparagraph (g) that in the aggregate or in the sum of all phases are expected to be in excess of \$60,000.00 shall be made by either competitive sealed bidding or competitive negotiation as defined in this policy.

(g) Purchases of professional services as that term is defined in § 2.2- 4301 of the Code of Virginia, when the cost of such services is expected to exceed \$60,000.00, shall be made in accordance with the process set forth in § 2.2- 4302.2 of the Code of Virginia.

(h) The Purchasing Agent shall have the authority to use competitive negotiation in the place of competitive sealed bidding (when those methods are required) to procure any goods, services or insurance, after documenting in advance the basis therefore in writing, as required by § 2.2-4303(C), Code of Virginia. Insurance may be procured through a licensed agent or broker selected in the manner provided for the procurement of things other than professional services set forth in § 2.2-4302.2, Code of Virginia, if the basis for doing so is approved by the Board. Construction in excess of the amount listed in subparagraph (f) of this section may be procured only by competitive sealed bidding, except that competitive negotiation may be used, upon a determination made in advance by the Purchasing Agent in writing, after making the findings required by § 2.2-4303(D), Code of Virginia, to procure contracts for the construction of highways and any draining, dredging, excavation, grading or similar work upon real property.

(i) The purchase of goods or nonprofessional services, but not construction or professional services, may be made by reverse auctioning. However, bulk purchases of commodities used in road and highway construction and maintenance, and aggregates shall not be made by reverse auctioning.

(j) Construction may be procured under a 'cooperative contract' made available by another public body provided the public body is less than a straight line distance of 75 miles from the territorial limits of King William County. The installation of artificial turf or other athletic surfaces shall not be subject to the limitations prescribed in this subdivision.

Nothing in this section shall prevent the use of competitive sealed bidding or competitive negotiation in procurements under \$60,000, if deemed appropriate by the Purchasing Agent.

RE: NEW BUSINESS

The Chairman noted priorities of the County Attorney was previously discussed during the August work session. The priorities discussed included an HRSD agreement for the sewer system in the county; Nestle Purina litigation, has to be a priority; proffer changes made during the recent General Assembly session require briefing of and discussions with the Board; and organization of the fire and EMS system in the county. In addition to the day to day items the County Attorney is seeking direction from the Board on which priorities should be focused on.

Mr. Stuck noted additional research and discussions is required on the organization of the fire and EMS system. He also noted the county is currently short staffed and that the day to day and long term work load still has to be dealt with. Some items are more time consuming than others and require immediate attention when things arise.

General consensus of the Board is that the litigation with Nestle Purina will be discussed as needed when things arise and is a top priority; the HRSD agreement and the development of organization of the fire and EMS system is equal in priority; and proffers and the Commerce Park road issue will be addressed as necessary.

The Chairman brought up the matter of two reported businesses operating without a business license in the County, a brief discussion was had. The County Attorney clarified the two reported businesses have a valid business license in King William; however other permits are lacking that have been brought to the owner's attention by the previous Planning Director. He briefly explained the monitoring and collection process of state and local taxes for businesses in general. He further explained that business licenses, available for sale in the County, include a license for food trucks for a flat fee. The office of the Commissioner of the Revenue monitors the collection of food and beverage taxes on businesses in the County.

The Chairman also brought up the matter of allowing the Chief of Fire and EMS to take a county vehicle home, who currently resides outside of King William County. He noted it has been brought to his attention that the Chief would be able to better serve emergency calls if the vehicle was made available for immediate use.

The County Attorney noted the personnel policy provides for the County Administrator to allow the use of county vehicles by employees; the Board may state approval of this use.

By consensus of the Board, the Acting County Administrator was authorized to designate a County vehicle to the Chief of Fire and EMS and the allowance of the vehicle to be driven to his residence outside of the County.

Supervisor Hodges requested Board authorization for staff to prepare a letter and resolution for the recognition of the celebration of the 150th Anniversary of Mt. Nebo Baptist Church. Ms. Tassinari was directed to have a letter of recognition prepared for the Mt. Nebo celebration as requested. Staff was also directed to prepare a resolution for this occasion for Board consideration during their September business meeting.

Supervisor Moskalski requested Board authorization for staff to prepare a resolution of recognition of the celebration of the 225th Anniversary of Colosse Baptist Church as requested. Ms. Tassinari was directed to have a resolution prepared for this occasion for Board consideration during their September business meeting.

Supervisor Moskalski suggested adding a standing presentation item on the monthly agenda for a report from the Chief of Fire & EMS. He also asked that a tabled item asking for the appointment of assistants for the Fire Marshal be brought before the Board for further consideration. Lastly, he suggested the proposed award of a walking trail grant be discussed by the Board in the near future.

Supervisor Hansen brought up the matter of a perceived enhanced security need at the courthouse in the Clerk of the Circuit Court area. He would like to have an open Board discussion on this matter with citizen input. He expressed concerns of liability.

Supervisor Hodges clarified the concern with the area in the office of the Clerk of the Circuit Court is that it is wide open to the public. In his opinion, the deputy in charge at the front door of the courthouse would not have ample time to respond should an incident occur. He mentioned that the Circuit Court Judge suggested plexiglas, not bullet proof, be used as a solution to block direct contact; a door would also need to be installed for added security in this area. He understands county staff has reached out for quotes; he feels local contractors should be contacted as well.

At the conclusion of the discussion, Ms. Tassinari was directed to gather additional cost estimates and present to the Board for further discussion during their next work session.

RE: ADMINISTRATIVE MATTERS

Ms. Tassinari noted that interviews have been set for candidates for the Interim County Administrator position.

Mr. Stuck stated the Code of Virginia allows for the Board to announce they will hold interviews in the next 15 days in closed session for this purpose; this meeting will be continued to the unspecified date.

RE: BOARD OF SUPERVISORS COMMENTS

Supervisor Ehrhart apologized for the opportunity he passed up to give some potential money back to the citizens through the PPTRA that was bundled with the consent agenda items. Regarding county fest, he noted he had a previously scheduled vacation that happened to fall on the rescheduled date for the event.

Supervisor Hansen feels this Board has worked very diligently in trying to keep the adopted budget in line and setting priorities. He said a large amount of allocated money is projected to not be used in the FY16 budget. He encouraged citizens to speak with their Supervisor to voice their opinion of what should be done with the saved money.

Supervisor Hodges feels any saved money should be used to pay down debt. He strives to look out for the entire County, not just his district.

Supervisor Moskalski feels any surplus money should be spent in smart ways and citizen input is a key part in those decisions. In his opinion, many things were accomplished in this meeting given the short staff situation. He thanked Ms. Tassinari for stepping up and doing a great job in the role she is serving in now. He also thanked all staff for all the hard work in making sure that all the critical jobs are getting done and citizens are being served.

Chairman Greenwood thanked everyone for coming out to the meeting and wished everyone a safe Labor Day holiday. He also thanked Ms. Tassinari for stepping in as the Acting County Administrator. He mentioned that the School Board will be joining the Board during the September 12th work session.

RE: CLOSED MEETING

Motion was made by Supervisor Moskalski, seconded by Supervisor Ehrhart, that the Board enter Closed Meeting pursuant to § 2.2-3711(A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of an interim and a permanent County Administrator. The members were polled:

T. J. Moskalski	Aye
D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
S. K. Greenwood	Aye

Having completed the closed meeting, Chairman Greenwood called the meeting back to order in open session.

Chairman Greenwood called for a motion to approve Standing Resolution 1 (SR-1). In accordance with Section 2.2-3717(D) of the Code of Virginia, 1950, as amended, Supervisor Moskalski moved that the King William County Board of Supervisors adopt the following SR-1 resolution certifying that the closed meeting was conducted in conformity with the requirements of the Virginia Freedom of Information Act; motion was seconded by Supervisor Ehrhart.

Chairman Greenwood announced the motion was properly moved and properly seconded; he called for any discussion. There being no discussion among Board members the SR-1 was adopted. The members were polled:

D. E. Hansen	Aye
R. W. Ehrhart II	Aye
W. L. Hodges	Aye
T. J. Moskalski	Aye
S. K. Greenwood	Aye

STANDING RESOLUTION – 1 (SR-1):

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION ACT REGARDING MEETING IN CLOSED MEETING

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors on this 22nd day of August, 2016, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard,

discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.

2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

RE: APPOINTMENTS

No appointments were made by the Board.

RE: RECESS

Chairman Greenwood announced that the Board has agreed to meet in closed session sometime within the next 15 days to interview candidates for the position of an Interim County Administrator. All Board members are aware of the date, time and location of the meeting.

The Chairman recessed the meeting at 9:07 p.m.

COPY TESTE:

Stephen K. Greenwood, Chairman
Board of Supervisors

Bobbi L. Langston
Deputy Clerk to the Board